





## A GUIDE TO YOUR ELITE GLOBAL HEALTH PLAN

A COLLABORATION BETWEEN TWO OF THE MOST RESPECTED NAMES IN GLOBAL HEALTHCARE







## **HELLO**

With a **health plan** from **Bupa Global** and **Blue Cross Blue Shield Global**, **you** benefit from the combined strength, scale, and expertise of two of the most respected names in global healthcare.

Within this **guide**, **you'll** find easy to understand information about **your health plan**, including:

- o advice on what to do when **you** need **treatment**
- o simple steps to understanding the claims process
- o a 'Table of benefits' and list of 'General exclusions' which outline what is and isn't covered along with any benefit limits that might apply
- o a 'Glossary' to help understand the meaning of some of the terms used

To make the most of **your health plan**, please read the 'Table of benefits' and 'General exclusions' sections carefully to get a full understanding of **your** cover, along with **your** 'Terms and Conditions' also enclosed in **your** welcome pack.

## BEFORE **WE** GET STARTED, THERE ARE A FEW THINGS **WE** WOULD LIKE TO BRING TO **YOUR** ATTENTION...

YOUR INSURER	Bupa Global is the sole insurer of this plan.
YOUR GEOGRAPHICAL AREA FOR COVERAGE IS	As long as it is covered by <b>your health plan</b> , <b>you</b> can have <b>your treatment</b> at any <b>recognised medical practitioner</b> , <b>hospital</b> or <b>clinic</b> in the world.
WORLDWIDE	To view a summary of <b>hospitals</b> visit Facilities Finder at <b>https://bupaglobal.com/facilitiesfinder</b> .
BOLD WORDS	Any words written in <b>bold</b> are defined terms that are relevant to <b>your</b> cover. <b>You</b> can check their meaning in the 'Glossary'.
TREATMENT THAT WE COVER	Your Elite Global Health Plan covers the treatment cost for a disease, illness or injury that leads to the conservation of your condition, your recovery or you getting back to your previous state of health. This includes treatment for chronic, congenital and hereditary conditions that may be covered, depending on underwriting.
	Your treatment is covered if it is:
	<ul> <li>covered under the health plan</li> <li>at least consistent with generally accepted standards of medical practice in the country in which treatment is being received</li> <li>clinically appropriate in terms of type, duration, location and frequency</li> </ul>
	Your Elite Global Health Plan also provides preventive benefits to help keep you healthy. You can find these in the 'Table of benefits'.
ACCESSING CARE IN THE U.S.	As part of <b>your health plan</b> , <b>you</b> have access to the broadest coverage in the U.S. via <b>Blue Cross Blue Shield's networks</b> .
	To find out more, please visit https://bupaglobalaccess.com

ANY QUESTIONS? We'll be happy to help.

Get in touch using the details printed on your insurance cards.

Bupa Global is a trade name of Bupa, the international health and care company. Bupa is an independent licensee of Blue Cross and Blue Shield Association. Bupa Global is not licensed by Blue Cross and Blue Shield Association to sell Bupa Global/Blue Cross Blue Shield Global co-branded products in Argentina, Canada, Costa Rica, Panama, Uruguay and US Virgin Islands. In Hong Kong, Bupa Global is only licensed to use the Blue Shield marks. Please consult your policy terms and conditions for coverage availability. Blue Cross and Blue Shield Association is a national federation of 36 independent, community-based and locally operated Blue Cross and Blue Shield companies. Blue Cross Blue Shield Global is a brand owned by Blue Cross and Blue Shield Association. For more information about Bupa Global, visit www.bupaglobalaccess.com, and for more information about Blue Cross and Blue Shield Association, visit www.BCBS.com





## WHEN YOU'RE AWAKE, WE'RE AWAKE

You can call us at any time of the day or night for healthcare who understand **your** situation.

**You** can ask **us** for help with\*:

- general medical information
- finding local medical facilities
- arranging medical second opinions travel information
- security information
- **emergency** message transmission

You can ask us to arrange evacuations and repatriations,

- o air ambulance transportation
- o commercial flights, with or without medical escorts
- stretcher transportation
- o transportation of mortal remains
- o travel arrangements for relatives and escorts

**We** believe that every person and situation is different and focus on finding answers and solutions that work specifically for you. Our assistance team will handle your case from start to finish, so **you** always talk to someone who knows what is happening.

#### **Easier to read information**

If **you** would like to receive **your** product literature in large print, audio or Braille format, please contact us using the number on **your** membership card.

\* We obtain the above health, travel and security information from third parties. You should check this information as we do not verify it, and so cannot be held responsible for any errors or omissions, or any loss, damage, illness and/or injury that may occur as a result of this information.



## NEED TREATMENT?

**We** want to make sure everything runs as smoothly as possible when **you** need **treatment**, so we help take care of the practicalities so **you** can focus on getting better.

If you contact us before going for treatment, we can explain your benefits and confirm that your treatment is covered by your health plan. If needed we can also help with suggesting hospitals, clinics and doctors and offer any help or advice you may need.

In cases where **you** need **hospital treatment**, contacting **us** also gives **us** an opportunity to contact **your hospital** or clinic and make sure they have everything they need to go ahead with **your treatment**. If possible **we** will arrange to pay them directly too.

**We** would like to make **you** aware that there are certain benefits for which **you** <u>must</u> receive pre-authorisation. These are detailed in **your** 'Table of benefits'. Benefits <u>may not</u> be paid unless pre-authorisation has been provided.

#### The pre-authorisation process

**You** can pre-authorise **your treatment** by phone or email. Once **we** have the necessary details, **we** send a pre-authorisation statement to **your hospital** or clinic.

**We** also send **you** a pre-authorisation statement. This can be used as a claim form to send back to **us** if **you** receive any invoices or are asked to pay for any aspect of **your treatment** yourself. More detail is provided on the claims process on the next page.

From time to time **we** may ask **you** for more detailed medical information, for example, to rule out any relation to a **pre-existing condition**.

## Remember we can offer a second medical opinion service

The solution to health problems isn't always black and white. That's why **we** offer **you** the opportunity to get another opinion from leading international **specialists**.

#### Our approach to costs

When you are in need of a benefit provider, our dedicated team can help you find a recognised medical practitioner, hospital or healthcare facility within network. Alternatively, you can view a summary of benefit providers on Facilities Finder at https://bupaglobal.com/en/facilities/finder. Where you choose to have your treatment and services with a benefit provider in network, we will cover the costs of any covered benefits, once any applicable co-insurance or deductible amount which you are responsible to pay has been taken from the total claimed amount.

Should **you** choose to have **covered benefits** with a **benefit provider** who is not part of **network**, **we** will only cover costs that are **reasonable and customary**. This means that the costs charged by the **benefit provider** must be no more than they would normally charge, and be similar to other **benefit providers** providing comparable health outcomes in the same geographical region. These may be determined by **our** experience of usual, and most common, charges in that region. Government or official medical bodies will sometimes publish guidelines for fees and medical practice (including established **treatment** plans, which outline the most appropriate course of care for a specific condition, operation or procedure). In such cases, or where published insurance industry standards exist, we may refer to these global guidelines when assessing and paying claims. Charges in excess of published guidelines or reasonable and customary made by an 'out-of-**network**' **benefit provider** will not be paid.

This means that, should **you** choose to receive **covered benefits** from an 'out-of-**network**' **benefit provider**:

- you will be responsible for paying any amount over and above the amount which we reasonably determine to be reasonable and customary – this will be payable by you directly to your chosen 'out-of-network' benefit provider:
- we cannot control what amount your chosen 'out-of-network' benefit provider will seek to charge you directly.

There may be times when it is not possible for **you** to be treated at a **benefit provider** in **network**, for example, if **you** are taken to an 'out-of-**network**' **benefit provider** in an **emergency**. If this happens, **we** will cover the costs of any **covered benefits** (after any applicable **co-insurance** or deductible has been taken).

If you are taken to an 'out-of-network' benefit provider in an emergency, it is important that you, or the benefit provider, contact us within 48 hours of your admission, or as soon as reasonably possible in the circumstances. If it is the best thing for you, we may arrange for you to be moved to a benefit provider in network to continue your treatment once you are stable. Should you decline to transfer to a benefit provider in network only the reasonable and customary costs of any covered benefits received following the date of the transfer being offered will be paid (after any applicable co-insurance or deductible has been taken).

More rules may apply in respect of **covered benefits** received from an 'out-of-**network**' **benefit provider** in certain countries.

These charge levels may be governed by guidelines published by relevant government or official medical bodies in the particular geographical region, or may be determined by **our** experience of usual, and most common, charges in that region.



Pre-authorisation complete and now going for treatment?

Always remember to keep **your** insurance cards with **you** and present the appropriate card to **your benefit provider** when **you** arrive.

## WELCOME TO MEMBERSWORLD



**Your** MembersWorld account gives **you** access to **Bupa Global** whenever **you** need it.

You can register for MembersWorld at:
https://membersworld.bupaglobal.com and download the
Bupa Global MembersWorld App from your app store.

MembersWorld is for everyone on the **policy** aged 16 and over.

All **dependants** over 16 can access these services, so it's important they register too.

If **you** are the **principal member** and would like to access information about **your dependants** in MembersWorld, they will need to register for an account and give permission. They can do this by simply going to their account settings and updating their consent options.

If you are not the principal member, you will not be able to access information about other dependants in MembersWorld.



#### How to access MembersWorld

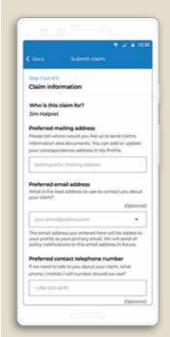
You can access and register online at https://membersworld.bupaglobal.com with your favourite web browser or via our app.

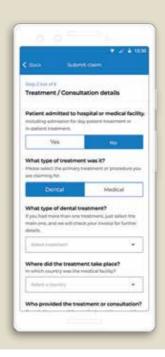
Search for "MembersWorld" on the App Store or Google Play and download to **your** device for access to **your** account on-the-go



#### **Claims and pre-authorisations**

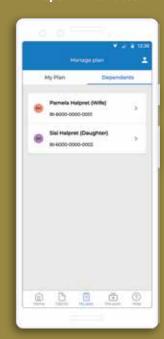
- Submit claims\*
- Request pre-authorisation
- View and track progress\*
- o Review and send more or missing information

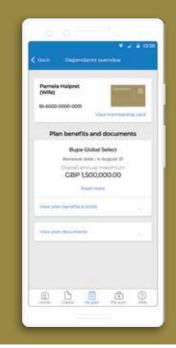




#### **Dependants**

- View dependants' plans, documents and membership cards
- Submit and view claims\*
- Allow the principal member to manage a dependants' account





#### **Membership cards**

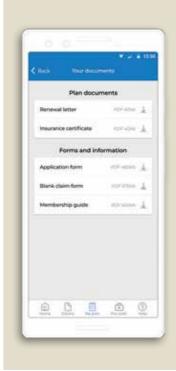
Access to **your** membership cards whenever **you** need them





#### **Policy documents**

• View and download documents for **your** plan





<sup>\*</sup>MembersWorld may not track claims in the U.S. as **we** use a **service partner** here.

## WELLBEING SERVICES

At **Bupa Global we** understand wellbeing means more than simply **your** physical health. **Our** wellbeing programmes support **you** and **your** family in all the moments that matter including **your** physical and mental health. **You** can start using these wellbeing programmes right away!

They are available to **you** from the very start of **your policy** at no extra cost. The use of the services listed on this page does not impact **your policy** premiums or erode benefits from **your** plan. For more information on any of these services please contact Customer Services.

#### Your wellbeing

Explore **Bupa Global's** ever-growing health and lifestyle webpages at **www.bupaglobal.com/en/your-wellbeing** 

Find a wealth of inspiring articles, practical information and easy to follow tips to help **you** and **your** family live longer, healthier, happier lives.

#### **Second medical opinion\***

As a **Bupa Global** customer, **you** can access a second medical opinion from a team of world leading international **specialist doctors**.

This virtual service can give **you** added reassurance and confidence in **your** diagnosis or **treatment** recommendation to help **you** take the most appropriate steps with regards to **your** health. An independent team of **doctors** will review **your** previous medical history, along with any proposed **treatment** and issue **you** with a detailed report including recommendations for the best approach towards optimal recovery.

To request a second medical opinion, complete an online referral form via the MembersWorld website, or contact the **Bupa Global** Customer Service team on **+44 (0) 1273 323 563** or **email info@bupaglobal.com** 

#### **Global Virtual Care\***

Our virtual consult app provides you and your dependants with on demand access to a network of highly qualified international doctors. The doctor can help you and your family to better understand your symptoms and how to get the best care available - wherever you are in the world.

Features include (depending on local regulations):

- Video and telephonic consults
- Doctor's notes
- Selfcare
- Referrals
- Prescriptions

Access virtual consultations with a doctor any time of the day or night by signing-in to the MembersWorld app. If **you** haven't registered yet, go to the MembersWorld page to get started.

Download Global Virtual Care from either App Store or Google Play.





**Bupa Global** retains the right to change the scope of these services. Select services\* noted on this page of the membership guide are provided by independent third-party service provider(s); access to these services is procured by **Bupa Global** for **your** use. These services depend on third-party availability. **Bupa Global** assumes no liability and accepts no responsibility for information provided by the services detailed above.

## THE CLAIMING PROCESS

Whether **you** choose direct payment or 'pay and claim' **we** provide a quick and easy claims process. **We** aim to arrange direct settlement wherever possible, but it has to be with the agreement of whoever is providing the **treatment**. In general, direct settlement can only be arranged for **in-patient treatment** or **day-case treatment**. Direct settlement is easier for us to arrange if **you** pre-authorise **your treatment** first, or if **you** use a participating **hospital** or healthcare facility

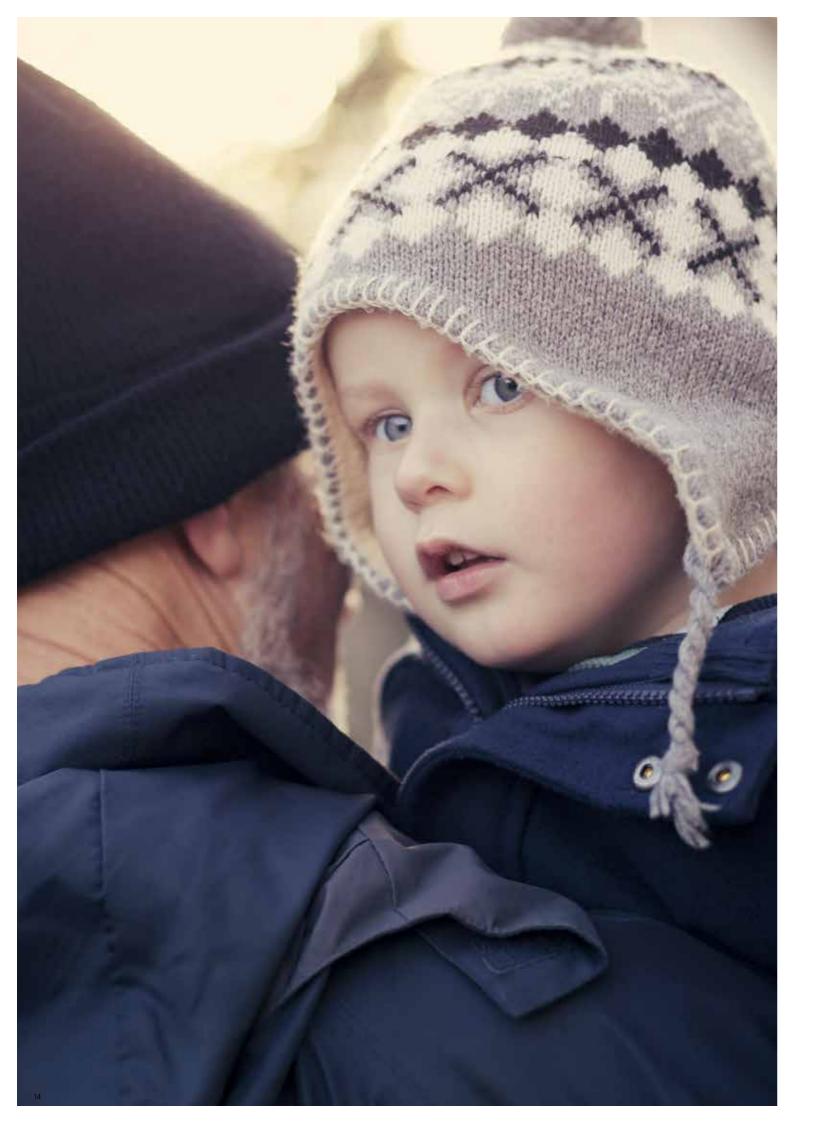
#### How to make a claim

- The quickest way to submit your claim is to log on to your MembersWorld account and submit your claim electronically.
   You have the choice of submitting an on-line claim or uploading any completed claims form.
- Make sure we have all the information as the biggest delay to paying a claim is normally incomplete, missing or ineligible information.
- Make sure you have given your correct bank details. Reimbursement by bank transfer is by far the quickest way
  to receive your payment.

If you need assistance with a claim you can

- o Call us on +44 (0) 1273 718 379
- o Email info@bupaglobal.com

when you receive treatment.  The benefit provider will ask you to sign the pre-authorisation statement when you arrive for treatment.  If we need to collect any payment from you we will send you a statement statement from you we will send you a statement showing the amount that we will be collecting from you.  When you visit your benefit provider directly.  We send your claim payment statement to the policyholder  When we settle your claim, your benefit provider will be collecting from you.  When you visit your benefit provider you should take a claim form with you so that the medical practitioner can fill in the medical practitioner can fill in the medical practitioner can fill in the medical information  The benefit provider will ask you to sign the with themedical practition is statement to the balance after we have settled the claim with the balance after we have settled the claim with themedical practition statement to the balance after we have settled the claim with themedical practicion statement to your benefit provider after we have settled the claim with themedical practicion statement to the balance after we have settled the claim with themedical practicion statement to when you we will send you a statement from you we will send you a statement from you we will send you a statement and made a payment to your benefit provider directly.  When you visit your benefit provider your benefit provider directly.  When you we settled the claim with the limits shown in your Table of your benefit provider directly.		1	2	3	4	
When you visit your benefit provider, you should take a claim form with you so that the medical practitioner can fill in the medical information section.  A claim form can be found in your membership pack, or found online at memberswerled the memberswerled the provider and in your membership pack, or found online at memberswerled the memberswerled the provider the coinsurance.  Once you have received treatment and made a payment to your benefit provider, you should complete all other sections of the claim form, include the original invoices and send the claim to us.  Once you have received treatment and made a payment to your benefit provider the coinsurance.  You can submit your claim online via our website, membersworld.bupaglobal.com or by post to this address:  Bupa Global, Victory House, Trafalgar Place, Brighton, BN1 4FY, UK  Chosen one of our co-insurance options some of your benefits will include the co-insurance.  We pay you.  If you have chosen one of our co-insurance options some of your benefits will include the co-insurance.  Bupa Global, Victory House, Trafalgar Place, Brighton, BN1 4FY, UK  Supplied the co-insurance options some of your benefits provider the cost of the claim provider the cost of the claim minus the percentage of the pay you or the benefit provider the co-insurance.	Direct Payment	<b>provider</b> directly. <b>You</b> should present <b>your</b> insurance card	<ul> <li>provider a pre-authorisation statement.</li> <li>We will also send a copy to you on request.</li> <li>The benefit provider will ask you to sign the pre-authorisation statement</li> </ul>	your plan, we will pay the benefit provider in full and collect any co-insurance from you using the payment details we hold for you, unless your treatment took place in the U.S. For treatment in the U.S. we may either pay the benefit provider in full and collect any share from you using the payment details we hold for you, or your benefit provider may request settlement of the balance after we have settled the claim with them.  If we need to collect any payment from you we will send you a statement showing the amount that we will be collecting from	then send <b>your</b> claim to <b>us</b> .  We pay <b>your benefit</b>	When <b>we</b> settle <b>your</b> claim, <b>your</b> benefit are paid in line with the limits shown
	Pay and Claim	provider, you should take a claim form with you so that the medical practitioner can fill in the medical information section.  A claim form can be found in your membership pack, or found online at	treatment and made a payment to your benefit provider, you should complete all other sections of the claim form, include the original invoices and send the claim	online via <b>our</b> website, membersworld.bupaglobal.com or by post to this address: <b>Bupa Global,</b> Victory House, Trafalgar Place,	If you have chosen one of our co-insurance options some of your benefits will include the co-insurance.  When this applies we will pay you or the benefit provider the cost of the claim minus the percentage of the	chosen one of <b>our co-insurance</b> options some of <b>your</b> benefits will include the <b>co-insurance</b> . When this applies <b>we</b> will pay <b>you</b> or the <b>benefit provider</b> the cos of the claim minus the percentage of the



# WANT TO ADD MORE PEOPLE TO YOUR HEALTH PLAN?

**You** can apply to include **dependants**, including newborn children, to this **health plan** by filling in an application form

You can download this easily from

https://membersworld.bupaglobal.com. If you are adding your newborn child please complete the, newborn application form' or you can contact us and we will send one to you.

It is possible to add dependants or newborn children on to a different health plan and/or include a different co-insurance for each person.

When **you** apply, the **dependant's** medical history will be reviewed by **our** medical team which may result in cover for **pre-existing conditions** or exclusions or **we** may decline to offer cover. The cover will start on the date **our** medical team accept **your** application to join. Any special restrictions or exclusions are personal to the person **you** add and will be shown on **your** insurance certificate.

#### Children covered at no additional cost

With **your** Elite Global **Health plan** up to two children, per insured parent or insured legal guardian, who are under 10 years of age, can be insured at no additional cost, subject to underwriting. The child being added must reside at the same address as the parent or guardian who is insured and who has legal custody of the child.

#### Adding your newborn child?

Congratulations on **your** new arrival!

To add **your** newborn baby **you** will need to send **us** a completed newborn application form. If:

- either parent has been a **Bupa Global** member for at least 10 months before the baby's birth and
- we receive the application form within 30 days of the baby's birth

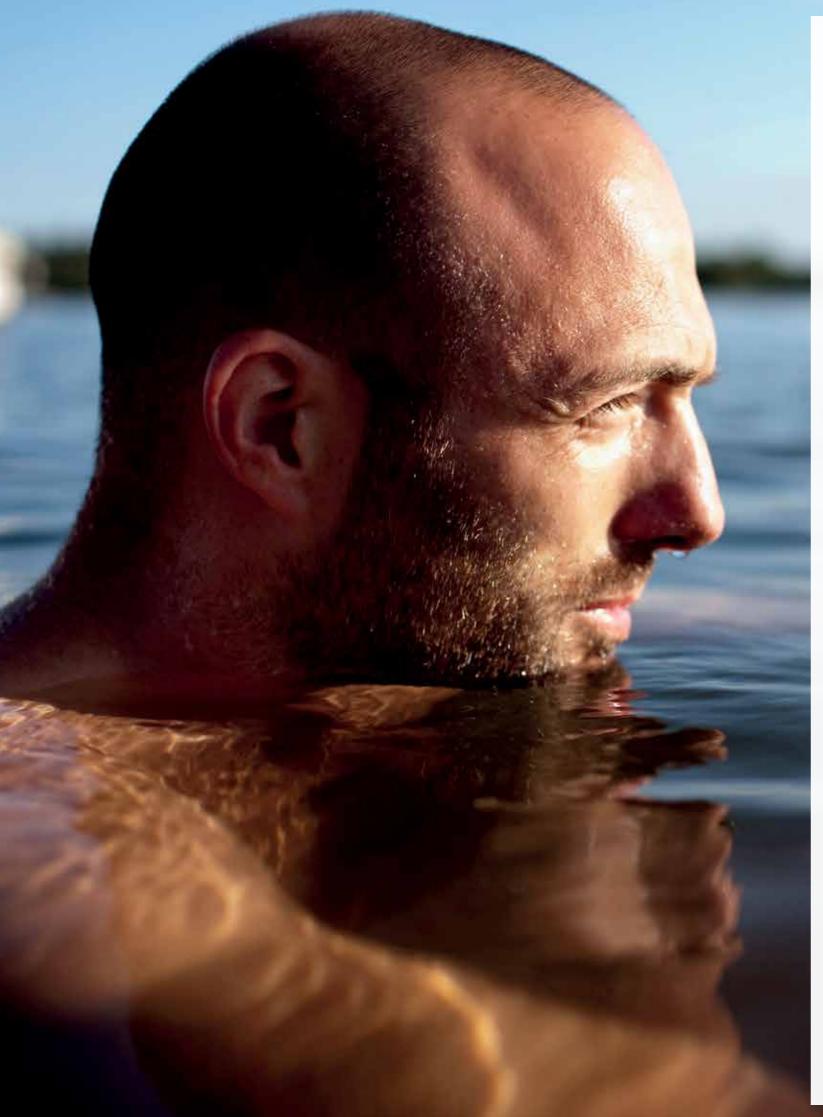
**we** will add the baby to the **policy** from its date of birth and not apply any personal exclusions to the baby's cover.

However, if:

- o neither parent has been a **Bupa Global** member for at least 10 months before the baby's birth, or
- we receive the application form more than 30 days after the baby was born, or
- the baby was born in the U.S.,

the baby's medical history will be reviewed by **our** medical team which may result in cover for pre-existing conditions, special restrictions or exclusions, or **we** may decline to offer cover. This means that if the baby has medical conditions that need **treatment**, these might not be covered by the **policy**. Cover will start on the date that **we** receive the application form.

If there are any changes to the information **you** provided in the application form after **you** or **your dependants** sign it and before **we** accept the application, please let **us** know straight away.



## YOUR HEALTH PLAN BENEFITS

The 'Table of benefits' provides an explanation of what is covered on **your health plan** and the associated limits.

#### **Benefit limits**

There are three kinds of benefit limits shown in this table:

- 1. The 'overall annual maximum' the maximum amount we will pay in total for all benefits, for each person, in each policy year.
- 2. Annual limits for a group of benefits the maximum amount **we** will pay in total for all of the benefits in that group, such as **out-patient** day to day care.
- 3. Individual benefit limits the maximum amount **we** will pay for individual benefits such as **rehabilitation**.

All benefit limits apply per person. Some apply each **policy year**, which means that once a limit has been reached, the benefit will no longer be available until **you** renew **your health plan**. Others apply per lifetime, which means that once a limit has been reached, no more benefits will be paid, regardless of the **renewal** of **your health plan**.

#### Currencies

All the benefit limits and notes are set out in three currencies: EUR, GBP and USD. The currency in which **you** pay **your** premium is the currency that applies to **your health plan** for the purpose of the benefit limits.

#### Waiting periods

**You** will notice that waiting periods apply to some of the benefits. This means that **you** cannot make a claim for that particular benefit until **you** have been covered for the full duration of the waiting period stated.

#### How does the co-insurance work?

If you have chosen a **co-insurance** this will be shown on your insurance certificate and your insurance card. Each person on your plan can have a different **co-insurance** so remember to check.

The **co-insurance** on this **health plan** is the percentage of all **out-patient** day to day care expenses that **you** share with **us** – please refer to **your** 'Table of benefits'.

#### **EXAMPLE**

With 15% **co-insurance**, **you** always pay 15% of **your out-patient** day to day care

**You** have a consultation with **your doctor** 

which costs €80

15% **out-patient** day to day care **co-insurance** applied is **€12** 

Amount paid by **us** is **€68** 

Later in the year **you** stay in **hospital** for 5 days which costs **€8,000** 

As this is **in-patient** care the **co-insurance** applied is **€0** 

Amount paid by us is €8,000

Please note that the benefit limits shown in the 'Table of benefits' is the maximum paid by **us**.

## TABLE OF BENEFITS ELITE HEALTH PLAN

**BENEFIT AND EXPLANATION** 

LIMITS

ALL BENEFITS BELOW, EVEN THOSE PAID IN FULL WILL CONTRIBUTE TO THE OVERALL ANNUAL POLICY MAXIMUM LIMIT

ALL BENEFITS BELOW, EVEN THOSE PAID IN FULL WILL CONTRIBUTE TO THE OVERALL ANNUAL **POLICY** MAXIMUM LIMIT

Overall annual **policy** maximum
GBP 3,000,000,
EUR 3,750,000,
USD 5,100,000

#### MANDATORY PRE-AUTHORISATION NEEDED FOR:

- obesity surgery
- prophylactic surgery
- internal cardiac defibrillator
- reconstructive surgery
- rehabilitation
- cancer **treatment**
- Advanced Therapy Medicinal Products (ATMPs)
- transportation (evacuation and (repatriation)
- all **in-patient** stays over 5 days
- complications of maternity and childbirth
- home nursing

#### **OUT-PATIENT** DAY TO DAY CARE

\*PAID IN FULL UP TO THE ANNUAL MAXIMUM OF **OUT-PATIENT** DAY TO DAY CARE LIMIT OF GBP 50,000, EUR 62,500 OR USD 85,000

Annual maximum GBP 50,000, EUR 62,500 or USD 85,000

#### Co-insurance Options:

No co-insurance

Optional 15%

Optional 25%

Please see **your** insurance certificate for details of any **co-insurance** that applies to **your out-patient** day to day care

#### **OUT-PATIENT SURGICAL OPERATIONS**

When carried out by a **specialist** or a **doctor**.

Paid in full\*

#### PATHOLOGY, SCANS, X-RAY AND DIAGNOSTIC TESTS

When recommended by **your specialist** or **doctor** to help diagnose or assess **your** condition:

- pathology such as blood test(s)
- radiology such as ultrasound or X-ray(s)
- diagnostic tests such as electrocardiograms (ECGs)

Paid in full\*

BENEFIT AND EXPLANATION

SPECIALIST CONSULTATIONS AND DOCTOR'S FEES

receive or arrange treatment

- follow up on **treatment** already received
- receive routine baby/childhood check-ups
- receive pre- and post-hospital consultations/treatment

Consultations with your specialist or doctor, for example to:

- receive prescriptions for medicines, or
- diagnose **your** symptoms

Any vaccinations/immunisations given along with the consultation are paid for from the vaccinations benefit.

Such consultations may take place in the **specialist's** or **doctor's** office, by telephone or using the internet.

#### **QUALIFIED NURSES**

Costs for nursing care, for example injections or wound dressings by a qualified nurse.

#### MENTAL HEALTH

Consultation fees with psychiatrists, psychologists and psychotherapists to:

- receive or arrange treatment
- o receive pre- and post-hospital treatment, or
- diagnose your illness

Paid in full\*
Up to 60 consultations
each **policy year** 

**LIMITS** 

#### PHYSIOTHERAPISTS, OSTEOPATHS AND CHIROPRACTORS

Consultations and **treatment** with **physiotherapists**, **osteopaths**, **chiropractors** for physical therapies aimed at restoring **your** normal physical function.

#### OCCUPATIONAL THERAPIST AND ORTHOPTIST

Consultations and **treatment** with occupational **therapists** and orthoptists.

Note: Occupational therapy for developmental issues, including sensory deficits, is not covered.

#### **FOOTCARE**

Treatment by a podiatrist, orthopaedic specialist, or chiropodist.

**Treatment** for corns, calluses or thickened misshapen nails will <u>only</u> be covered if **you** have diabetes.

#### COMPLEMENTARY THERAPIES: ACUPUNCTURE AND REFLEXOLOGY

Consultations and **treatment** with acupuncturists and reflexologists when the practitioners are appropriately qualified and registered to practice in the country where **treatment** is received.

Note: **treatments** supplied or carried out on a separate date to a consultation will be considered as a separate consultation.

We only pay for these complementary therapies and those below.

BENEFIT AND EXPLANATION	LIMITS
COMPLEMENTARY MEDICINES: HOMEOPATHY, NATUROPATHY AND CHINESE MEDICINE	
Consultations and <b>treatment</b> with homeopaths, naturopaths and Chinese medicine practitioners when the practitioners are appropriately qualified and registered to practise in the country where <b>treatment</b> is received.  Note: should any complementary medicines or <b>treatments</b> be supplied or carried out on a separate date to a consultation, these costs will be considered as a separate consultation. <b>We</b> only pay for the complementary medicines and therapies above. Exclusions apply to some Chinese medicines as detailed in the General exclusions section.	Up to 20 visits each <b>policy</b> year
PRESCRIBED MEDICINES AND DRESSINGS	
Medicines and dressings prescribed by <b>your medical practitioner</b> , needed to treat a disease, illness or injury.	
Note: this benefit does not include costs for complementary medicine prescribed or administered, as these are paid under the benefit above.	Up to GBP 4,000, EUR 5,000 or
DURABLE MEDICAL EQUIPMENT  Durable medical equipment that:	USD 6,800 each <b>policy</b> year Once this limit is reached
<ul> <li>can be used more than once</li> <li>is not disposable</li> <li>is used to serve a medical purpose</li> <li>is not used in the absence of a disease, illness or injury and</li> <li>is fit for use in the home</li> </ul>	then 50% of any further costs
For example oxygen supplies or wheelchairs.	
DIETETIC ADVICE	Up to 4 visits each <b>policy</b>
<b>We</b> pay for consultations with a <b>dietician</b> , needed for dietary advice relating to a medical reason.	year
PREVENTIVE TREATMENT	
HEALTH SCREENING AND WELLNESS (WAITING PERIOD 10 MONTHS)	
Once <b>you</b> have been covered on this <b>health plan</b> for 10 months.  A health screen generally includes various routine tests performed to assess <b>your</b> state of health and could include tests to check cholesterol and blood sugar (glucose) levels, liver and kidney function tests, a blood pressure check, and a cardiac risk assessment. <b>You</b> may also have the specific screening tests for breast, cervical, prostate, colorectal and skin cancer or bone densitometry. The actual tests <b>you</b> have will depend on those supplied by the <b>benefit provider</b> where <b>you</b> have <b>your</b> screening.	Up to GBP 1,000, EUR 1,250 or USD 1,700 each policy year
VACCINATIONS	
The following are covered:	
<ul> <li>vaccinations which are recommended as part of the national childhood immunisation programme in the country of residency</li> <li>human papilloma virus (HPV) vaccination to protect against cervical cancer</li> <li>influenza (seasonal flu) vaccination</li> <li>travel vaccinations</li> <li>anti-malarial medicines</li> <li>pneumococcal vaccinations</li> </ul>	Up to GBP 1,000, EUR 1,250 or USD 1,700 each <b>policy</b> year
EYE TEST	Paid in full
One eye test each <b>policy year</b> , which includes the cost of <b>your</b> consultation and	1 test each <b>policy year</b>

BENEFIT AND EXPLANATION	LIMITS
DENTAL TREATMENT AND HEARING AIDS/OPTICAL	
DENTAL TREATMENT	
PREVENTIVE DENTAL (WAITING PERIOD 6 MONTHS)	
Once <b>you</b> have been covered on this <b>health plan</b> for 6 months:  • check-ups/exams	Paid in full
<ul> <li>X-rays/bitewing/single view/Orthopantomogram (OPG)</li> <li>scale and polish/tooth cleaning</li> <li>gum shield/mouth guard</li> </ul>	2 visits each <b>policy year</b>
Treatment must be provided by a dental practitioner.	
ACCIDENT RELATED DENTAL TREATMENT	
We pay for accident related dental <b>treatment</b> that <b>you</b> receive from a <b>dental practitioner</b> for <b>treatment</b> during an <b>emergency</b> visit following accidental damage to any tooth.	
Until <b>you</b> have been covered on this <b>health plan</b> for 6 months <b>we</b> only pay any accident related dental <b>treatment</b> taking place up to 30 days after the accident.	
Treatment must be provided by a dental practitioner.	
ROUTINE DENTAL (WAITING PERIOD 6 MONTHS)	
Once <b>you</b> have been covered on this <b>health plan</b> for 6 months:	
<ul> <li>fillings</li> <li>root canal treatment</li> <li>x-ray</li> <li>tooth extraction</li> <li>anaesthesia</li> </ul>	
Treatment must be provided by a dental practitioner.	
MAJOR RESTORATIVE (WAITING PERIOD 6 MONTHS)	
Once <b>you</b> have been covered on this <b>health plan</b> for 6 months:	Up to GBP 2,500, EUR 3,100 or
o bridges	USD 4,200 each <b>policy</b> year
<ul><li>crowns</li><li>dental implants</li><li>dentures</li></ul>	
Treatment must be provided by a dental practitioner.	
ORTHODONTICS (WAITING PERIOD 12 MONTHS)	_
Once <b>you</b> have been covered on this <b>health plan</b> for 12 months, orthodontic <b>treatment</b> up to the age of 19:	
<ul> <li>consultations and monthly check-ups</li> <li>removal of deciduous/baby teeth/milk teeth/primary teeth</li> <li>treatment planning</li> </ul>	
<ul> <li>models/gum impressions</li> <li>extractions</li> </ul>	
<ul> <li>anaesthesia</li> </ul>	
<ul> <li>X-rays including single/bitewing/periapical (root X-ray)/full-mouth X-rays/Orthopantomogram (OPG) and Cephalometric (CEPH)</li> <li>digital photography, and</li> <li>metal braces/retainers</li> </ul>	

BENEFIT AND EXPLANATION	LIMITS
HEARING AIDS/OPTICAL	
HEARING AIDS	
Costs for prescribed hearing aids.	Please see previous page
SPECTACLE FRAMES AND LENSES AND CONTACT LENSES	for shared limit.
Spectacle and contact lenses which are prescribed to correct a sight/vision problem such as short or long sight.	
IN-PATIENT CARE: FOR ALL IN-PATIENT AND DAY-PATIENT TREATMENT COSTS	
HOSPITAL ACCOMMODATION, ROOM AND BOARD	
When:	
<ul> <li>there is a medical need to stay in hospital</li> <li>the treatment is given or managed by a specialist, and</li> <li>the length of your stay is medically appropriate</li> </ul>	
We will not pay the extra costs of a deluxe, executive or VIP suite. If the cost of <b>treatment</b> is linked to the type of room, we pay the cost of <b>treatment</b> at the rate which would be charged if <b>you</b> occupied a room type appropriate for <b>your</b> level of cover.	Paid in full Standard private room
For <b>in-patient</b> stays of 5 nights or more, <b>you</b> or <b>your specialist</b> must send <b>us</b> a medical report before the fifth night, confirming <b>your</b> diagnosis, <b>treatment</b> already given, <b>treatment</b> planned and discharge date.	
<b>We</b> will also pay up to GBP 10/ EUR 13/ USD 17 each day for personal expenses such as newspapers, television rental and guest meals when <b>you</b> have had to stay overnight in <b>hospital</b> .	
PARENT ACCOMMODATION IN HOSPITAL	
Room and board costs for a parent staying in <b>hospital</b> with their child when the costs are for one parent only, <b>you</b> are staying with a child up to 18 years old and the child is insured and receiving <b>treatment</b> that is covered.	Paid in full
OPERATING ROOM, MEDICINES AND SURGICAL DRESSINGS	
Costs of the:	
o operating room	Paid in full
<ul> <li>recovery room</li> <li>medicines and dressings used in the operating or recovery room</li> <li>medicines and dressings used during your hospital stay</li> </ul>	
INTENSIVE CARE	
Costs for <b>treatment</b> in an <b>intensive care</b> unit when it is <b>medically necessary</b> or an essential part of <b>treatment</b> .	Paid in full
SURGERY, INCLUDING SURGEONS' AND ANAESTHETISTS' FEES	
Surgery, including surgeons' and anaesthetists' fees, as well as <b>treatment</b> needed immediately before and after the surgery on the same day.	Paid in full
SPECIALISTS CONSULTATION FEES	Paid in full
When <b>you</b> require medical <b>treatment</b> during <b>your</b> stay in <b>hospital</b> .	r alu III Iuli

BENEFIT AND EXPLANATION	LIMITS
PATHOLOGY, RADIOLOGY AND <b>DIAGNOSTIC TESTS</b> :	
<ul> <li>pathology such as blood test(s)</li> <li>radiology such as ultrasound or X-ray(s)</li> <li>diagnostic tests such as electrocardiograms (ECGs)</li> </ul>	Paid in full
when recommended by <b>your specialist</b> to help diagnose or assess <b>your</b> condition when <b>you</b> are in <b>hospital</b> .	
MENTAL HEALTH	
Mental Health treatment, where it is medically necessary for you to be treated as a day-patient or in-patient to include room, board and all treatment costs related to the mental health condition.	Paid in full
Any <b>Mental Health treatment</b> overnight in <b>hospital</b> and as a <b>day-patient</b> for 5 days or more will need pre-authorisation. Benefit will not be paid unless pre-authorisation has been provided.	
PHYSIOTHERAPISTS, OCCUPATIONAL THERAPISTS, SPEECH THERAPISTS AND DIETICIANS	
<b>Treatment</b> provided by <b>therapists</b> (such as occupational <b>therapists</b> ), physiotherapy and <b>dietician</b> or speech therapy if it is needed as part of <b>your treatment</b> in <b>hospital</b> , meaning this is not the sole reason for <b>your hospital</b> stay.	Paid in full
OBESITY SURGERY (WAITING PERIOD OF 24 MONTHS)	
Once <b>you</b> have been covered on this <b>health plan</b> for 24 months, <b>we</b> may pay, depending on <b>Bupa Global's</b> medical <b>policy</b> criteria, for bariatric surgery, if <b>you</b> :	
<ul> <li>have a body mass index (BMI) of 40 or over and have been diagnosed as being morbidly obese</li> </ul>	
<ul> <li>can provide documented evidence of other methods of weight loss which have been tried over the past 24 months and</li> <li>have been through a psychological assessment which has confirmed that it is appropriate for you to undergo the procedure</li> </ul>	Paid in full
The bariatric surgery technique needs to be evaluated by <b>our</b> medical teams and is depending on <b>Bupa Global's</b> medical <b>policy</b> criteria.	
In some cases, <b>you</b> may qualify for weight-loss surgery if <b>your</b> BMI is between 35 and 40 and <b>you</b> have a serious weight-related health problem, such as type 2 diabetes. The decision for <b>Bupa Global</b> to cover this will be entirely made by <b>our</b> medical teams.	
Please contact <b>us</b> for pre-authorisation before proceeding with <b>treatment</b> . Benefit will not be paid unless pre-authorisation has been provided.	
PROPHYLACTIC SURGERY	
We may pay depending on <b>Bupa Global's</b> medical <b>policy</b> criteria, for example, a mastectomy when there is a significant family history and/or <b>you</b> have a positive result from genetic testing.	Paid in full
Please contact <b>us</b> for pre-authorisation before proceeding with <b>treatment</b> .	
PROSTHETIC DEVICES	
The initial prosthetic device needed as part of <b>your treatment</b> . By this <b>we</b> mean an external artificial body part, such as a prosthetic limb or prosthetic ear which is needed at the time of <b>your</b> surgical procedure.	Per device up to GBP 4,000, EUR 5,000 or
<b>We</b> do not pay for any replacement prosthetic devices for adults including any replacement devices needed for a <b>pre-existing condition</b> . <b>We</b> will pay for the initial and up to two replacements per device for children under the age of 18.	USD 6,800

BENEFIT AND EXPLANATION	LIMITS
PROSTHETIC IMPLANTS AND APPLIANCES	
Covered prosthetic implants and appliances shown in the following lists.	
Prosthetic implants:	
<ul> <li>to replace a joint or ligament</li> <li>to replace a heart valve</li> <li>to replace an aorta or an arterial blood vessel</li> <li>to replace a sphincter muscle</li> <li>to replace the lens or cornea of the eye</li> <li>to control urinary incontinence or bladder control</li> <li>to act as a heart pacemaker (internal cardiac defibrillator may be available depending on Bupa Global's medical policy criteria. Please contact us for pre-authorisation)</li> <li>to remove excess fluid from the brain</li> <li>cochlear implant – provided the initial implant was provided when you were under the age of five, we will pay ongoing maintenance and replacements</li> <li>to restore vocal function following surgery for cancer</li> </ul>	Paid in full
Appliances:	
<ul> <li>a knee brace which is an essential part of a surgical operation for the repair to a cruciate (knee) ligament</li> <li>a spinal support which is an essential part of a surgical operation to the spine</li> <li>an external fixator such as for an open fracture or following surgery to the head or neck</li> </ul>	
RECONSTRUCTIVE SURGERY	
Treatment to restore your appearance after an illness, injury or surgery. We may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during your current continuous cover.  Please contact us for pre-authorisation before proceeding with any reconstructive surgery. Benefit will not be paid unless pre-authorisation has been provided.	Paid in full
<b>Treatment</b> to restore <b>your</b> appearance after an illness, injury or surgery. <b>We</b> may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during <b>your</b> current continuous cover.  Please contact <b>us</b> for pre-authorisation before proceeding with any reconstructive surgery.	Paid in full
<b>Treatment</b> to restore <b>your</b> appearance after an illness, injury or surgery. <b>We</b> may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during <b>your</b> current continuous cover.  Please contact <b>us</b> for pre-authorisation before proceeding with any reconstructive surgery. Benefit will not be paid unless pre-authorisation has been provided.	Paid in full  Paid in full
Treatment to restore your appearance after an illness, injury or surgery. We may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during your current continuous cover.  Please contact us for pre-authorisation before proceeding with any reconstructive surgery. Benefit will not be paid unless pre-authorisation has been provided.  ACCIDENT RELATED DENTAL TREATMENT	
Treatment to restore your appearance after an illness, injury or surgery. We may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during your current continuous cover.  Please contact us for pre-authorisation before proceeding with any reconstructive surgery. Benefit will not be paid unless pre-authorisation has been provided.  ACCIDENT RELATED DENTAL TREATMENT  We pay for dental treatment that is needed in hospital after a serious accident.  HOSPICE AND REHABILITATION	
Treatment to restore your appearance after an illness, injury or surgery. We may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during your current continuous cover.  Please contact us for pre-authorisation before proceeding with any reconstructive surgery. Benefit will not be paid unless pre-authorisation has been provided.  ACCIDENT RELATED DENTAL TREATMENT  We pay for dental treatment that is needed in hospital after a serious accident.  HOSPICE AND REHABILITATION  HOME NURSING	
Treatment to restore your appearance after an illness, injury or surgery. We may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during your current continuous cover.  Please contact us for pre-authorisation before proceeding with any reconstructive surgery. Benefit will not be paid unless pre-authorisation has been provided.  ACCIDENT RELATED DENTAL TREATMENT  We pay for dental treatment that is needed in hospital after a serious accident.  HOSPICE AND REHABILITATION	Paid in full  Paid in full
Treatment to restore your appearance after an illness, injury or surgery. We may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during your current continuous cover.  Please contact us for pre-authorisation before proceeding with any reconstructive surgery. Benefit will not be paid unless pre-authorisation has been provided.  ACCIDENT RELATED DENTAL TREATMENT  We pay for dental treatment that is needed in hospital after a serious accident.  HOSPICE AND REHABILITATION  HOME NURSING  Following treatment in hospital which is covered under this health plan, when it:  is prescribed by your specialist  starts immediately after you leave hospital  reduces the length of your stay in hospital  is provided by a qualified nurse in your home and	Paid in full  Paid in full  Up to 30 days each <b>polic</b>
Treatment to restore your appearance after an illness, injury or surgery. We may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during your current continuous cover.  Please contact us for pre-authorisation before proceeding with any reconstructive surgery. Benefit will not be paid unless pre-authorisation has been provided.  ACCIDENT RELATED DENTAL TREATMENT  We pay for dental treatment that is needed in hospital after a serious accident.  HOSPICE AND REHABILITATION  HOME NURSING  Following treatment in hospital which is covered under this health plan, when it:  is prescribed by your specialist  starts immediately after you leave hospital  reduces the length of your stay in h	Paid in full  Paid in full  Up to 30 days each <b>polic</b> :
Treatment to restore your appearance after an illness, injury or surgery. We may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during your current continuous cover.  Please contact us for pre-authorisation before proceeding with any reconstructive surgery. Benefit will not be paid unless pre-authorisation has been provided.  ACCIDENT RELATED DENTAL TREATMENT  We pay for dental treatment that is needed in hospital after a serious accident.  HOSPICE AND REHABILITATION  HOME NURSING  Following treatment in hospital which is covered under this health plan, when it:  is prescribed by your specialist  starts immediately after you leave hospital  reduces the length of your stay in hospital  is provided by a qualified nurse in your home and  is needed to provide medical care, not personal assistance  Please contact us for pre-authorisation before proceeding with treatment. Benefit may not be paid unless pre-authorisation has been provided.	Paid in full  Paid in full  Up to 30 days each polic year
Treatment to restore your appearance after an illness, injury or surgery. We may pay for surgery when the original illness, injury or surgery and the reconstructive surgery take place during your current continuous cover.  Please contact us for pre-authorisation before proceeding with any reconstructive surgery. Benefit will not be paid unless pre-authorisation has been provided.  ACCIDENT RELATED DENTAL TREATMENT  We pay for dental treatment that is needed in hospital after a serious accident.  HOSPICE AND REHABILITATION  HOME NURSING  Following treatment in hospital which is covered under this health plan, when it:  is prescribed by your specialist  starts immediately after you leave hospital  reduces the length of your stay in h	Paid in full  Paid in full Up to 30 days each <b>policy</b>

BENEFIT AND EXPLANATION	LIMITS	
REHABILITATION (MULTIDISCIPLINARY REHABILITATION)		
e pay for <b>rehabilitation</b> , including room, board and a combination of therapies such as sical, occupational and speech therapy after an event such as a stroke. <b>We</b> do not pay room and board for <b>rehabilitation</b> when the <b>treatment</b> being given is solely siotherapy.		
We pay for rehabilitation; only when you have received our pre-authorisation before the treatment starts, for up to 60 days treatment per policy year. For treatment in hospital one day is each overnight stay and for day-patient and out-patient treatment, one day is counted as any day on which you have one or more appointments for rehabilitation treatment.	Paid in full Up to 60 days	
We only pay for multidisciplinary rehabilitation where it:	each <b>policy year</b>	
<ul> <li>starts within 6 weeks after the end of your treatment in hospital for a condition which is covered by your health plan (such as trauma or stroke), and</li> <li>arises as a result of the condition which needed the hospitalisation or is needed as a result of such treatment given for that condition</li> </ul>		
Note: in order to give pre-authorisation, <b>we</b> must receive full clinical details from <b>your specialist</b> ; including <b>your</b> diagnosis, <b>treatment</b> given and planned and proposed discharge date if <b>you</b> stayed in <b>hospital</b> to receive <b>rehabilitation</b> .		
IN-PATIENT AND/OR OUT-PATIENT CARE		
ADVANCED IMAGING		
Such as:		
<ul> <li>magnetic resonance imaging (MRI)</li> <li>computed tomography (CT)</li> <li>positron emission tomography (PET)</li> </ul>	Paid in full	
when recommended by <b>your specialist</b> to help diagnose or assess <b>your</b> condition.		
CANCER <b>TREATMENT</b>		
Once it has been diagnosed, including fees that are related specifically to planning and carrying out <b>treatment</b> for cancer. This includes tests, diagnostic imaging, consultations and prescribed medicines.		
Please contact <b>us</b> for pre-authorisation before proceeding with <b>treatment</b> . Benefit will not be paid unless pre-authorisation has been provided.	Paid in full	
If your treatment involves advanced therapy medicinal products (ATMP), this will be paid from the ATMP benefit.		
ADVANCED THERAPY MEDICINAL PRODUCTS (ATMPS)		
We pay for ATMP treatment if it is:		
<ul> <li>administered by a specialist in the country where you receive it, and;</li> <li>approved by the licensing authority in the country where you receive it, for your condition, stage of disease and stage of treatment that you have, and;</li> <li>endorsed by an independent specialist appointed by Bupa Global who confirms it:         <ul> <li>as medically appropriate, based on established medical practice, or</li> <li>is provided under a registered and ethically approved study (in this case we will not apply the 'experimental or unproven treatment' exclusion).</li> </ul> </li> </ul>	Paid in full, one course of treatment for each condition per lifetime	
Please contact <b>us</b> for pre-authorisation before proceeding with <b>treatment</b> .		

BENEFIT AND EXPLANATION	LIMITS
TRANSPLANT SERVICES	
All medical expenses, including consultations with a <b>doctor</b> or <b>specialist</b> and medical <b>treatments</b> whether staying in <b>hospital</b> overnight, as a <b>day-patient</b> or an <b>out-patient</b> for the following transplants, if the organ has come from a relative or a certified and verified source of donation:	
<ul> <li>cornea</li> <li>small bowel</li> <li>kidney</li> <li>kidney/pancreas</li> <li>liver</li> <li>heart</li> <li>lung, or</li> <li>heart/lung transplant</li> </ul>	Each condition up to GBP 600,000, EUR 750,000 or USD 1,020,000
Costs for anti-rejection medicines and medical expenses for bone marrow transplants and peripheral stem cell transplants, with or without high dose chemotherapy when treating cancer, are covered under the cancer <b>treatment</b> benefit.	,,020,000
Donor expenses, for each condition needing a transplant whether the donor is insured or not, including:	
<ul> <li>the harvesting of the organ, whether from a live or deceased donor</li> <li>all tissue matching fees</li> <li>hospital/operation costs of the donor, and</li> <li>any donor complications, but to a maximum of 30 days post-operatively only</li> </ul>	
KIDNEY DIALYSIS	
Provided as an <b>in-patient</b> , <b>day-patient</b> or as an <b>out-patient</b> .	Paid in full
	Female to Male (FtM) – pursued by transgender men and AFAB (assigned female at birth) non-binar people
TREATMENT FOR OR RELATED TO GENDER DYSPHORIA	GBP 61,000 USD 104,000
This benefit is paid instead of any other benefit for all hormonal and surgical <b>treatment</b> for or related to gender dysphoria.	EUR 76,000 per membership year
Any <b>mental health treatment</b> for or related to gender dysphoria is paid from the mental health benefit to the limits that apply to the mental health benefit.	Male to Female (MtF) -
All <b>treatment</b> under this benefit must be pre-authorised.  Please refer to the ' <b>Your</b> Exclusions' section.	pursued by transgender women and AMAB (assigned male at birth) non-binary people
	GBP 61,000 USD 104,000 EUR 76,000 per membership year
MATERNITY/CHILDBIRTH (10 MONTH WAITING PERIOD):	

#### MATERNITY/CHILDBIRTH (10 MONTH WAITING PERIOD):

Pregnancy and childbirth after the mother has been covered on this **health plan** for 10 months including pregnancy and childbirth complications.

**Treatment** for conditions such as hydatiform mole and ectopic pregnancy and other conditions arising from pregnancy or childbirth which could also develop in people who are not pregnant are not covered from the maternity/childbirth benefit but will be covered under **your** other benefits, for example, **out-patient** day to day care or **in-patient** care.

BENEFIT AND EXPLANATION	LIMITS
NORMAL DELIVERY/BIRTHING CENTRE/HOME DELIVERY (10 MONTH WAITING PERIOD):  Once you have been covered on this health plan for 10 months.  Maternity treatment and childbirth, including:  hospital charges, obstetricians and midwives fees for normal childbirth	Up to GBP 10,000, EUR 12,500 or USD 17,000 each <b>policy</b>
<ul> <li>post-natal care needed by the mother immediately following normal childbirth, such as stitches</li> <li>up to 7 days' routine care for the baby</li> </ul>	year
CAESAREAN SECTION (10 MONTH WAITING PERIOD)	
Once <b>you</b> have been covered on this <b>health plan</b> for 10 months:	
<b>Hospital</b> , obstetricians' and other medical fees for the cost of the delivery of <b>your</b> baby by Caesarean section, when it is medically essential for a Caesarean section for example as a result of non-progression during labour (for example dystocia, foetal distress, haemorrhage).	Up to GBP 20,000, EUR 25,000 or USD 34,000 each policy year
Note: if <b>we</b> are unable to determine that <b>your</b> Caesarean section was medically essential, it will be paid from <b>your</b> normal delivery benefit limit.	
PRE- AND POST-NATAL <b>TREATMENT</b> (10 MONTH WAITING PERIOD)	
Once <b>you</b> have been covered on this <b>health plan</b> for 10 months: Maternity care and <b>treatment</b> before and after the birth.	Paid in full
COMPLICATIONS OF MATERNITY AND CHILDBIRTH	
Once <b>you</b> have been covered on this <b>health plan</b> for 10 months:	
<b>Treatment</b> which is <b>medically necessary</b> as a direct result of pregnancy and childbirth complications.	
By complications <b>we</b> mean those conditions which only ever arise as a direct result of pregnancy or childbirth for example pre-eclampsia, threatened miscarriage, gestational diabetes, still birth.	Paid in full
This benefit depends on <b>Bupa Global's</b> medical <b>policy</b> criteria. Please contact <b>us</b> for preauthorisation where possible. If <b>you</b> require an <b>emergency</b> admission as a direct result of pregnancy and childbirth complications, please contact <b>us</b> within 48 hours of <b>your</b> admission.	

BENEFIT AND EXPLANATION	LIMITS
TRANSPORTATION/TRAVEL	

Evacuation covers **you** for reasonable transport costs to the nearest appropriate place of **treatment**, when the **treatment you** need is not available nearby. Repatriation gives **you** the added option of returning to **your specified country of residence** or **specified country of nationality**, to be treated in familiar surroundings, when the **treatment you** need is not available nearby.

For all medical transfers, either evacuation or repatriation:

- you must contact us for pre-authorisation before you travel
- the treatment must be recommended by your specialist or doctor
- the treatment is not available locally
- the **treatment** must be covered under **your health plan**
- we must agree the arrangements with you, and
- benefit is applicable for hospital treatment, either overnight or as a day-patient

Evacuation may also be authorised if **you** need advanced imaging or cancer **treatment** such as radiotherapy or chemotherapy.

We will only pay if all arrangements are agreed and approved in advance by **Bupa Global**. Should **you** arrange transportation covered under the **health plan** yourself **we** shall only compensate **your** expenses to the equivalent cost if **we** had arranged **your** transportation.

#### Note:

- we do not pay for extra nights in hospital when you are no longer receiving active treatment which requires you to be hospitalised, for example when you are awaiting your return flight.
- we will not approve a transfer which in our reasonable opinion is inappropriate based on established clinical and medical practice, and we are entitled to conduct a review of your case, when it is reasonable for us to do so.
   Evacuation or repatriation will not be authorised if it is against the advice of the Bupa Global medical team.
- we will not arrange evacuation or repatriation in cases where the local situation, including geography, makes it impossible, unreasonably dangerous or impractical to enter the area, for example from an oil rig or within a war zone.
   Such intervention depends upon local and/or international resource availability and must remain within the scope of national and international law and regulations. Interventions may depend on the attainment of necessary authorisations issued by the various authorities concerned, which may be outside of the reasonable control or influence of Bupa Global or our service partners.
- **we** cannot be held liable for any delays or restrictions in connection with the transportation caused by weather conditions, mechanical problems, restrictions imposed by public authorities or by the pilot or any other condition beyond **our** control.
- **Bupa Global** is not the provider of the transportation and other services set out in the transportation/travel section, but will arrange those services on **your** behalf. In some countries **we** may use **service partners** to arrange these services locally, but **Bupa Global** will always be here to support **you**.

#### **EVACUATION**

Transport costs for an evacuation:

- to the nearest appropriate place where the necessary **treatment** is available. (This could be to another part of the country that **you** are in or to another country), and
- $\circ\quad$  for the return journey to the place  $\boldsymbol{you}$  were transferred from

When this is authorised in advance by us.

The costs **we** pay for the return journey will be either:

- the reasonable cost of the return journey by land or sea, or
- the cost of an economy class air ticket whichever is the lesser amount

**We** do not pay any other costs related to the evacuation such as travel costs or hotel accommodation. In some cases, it may be more appropriate for **you** to travel to the airport by taxi, than other means of transport, such as an ambulance. In these cases, and if approved in advance, **we** will pay for taxi fares.

Paid in full

BENEFIT AND EXPLANATION	LIMITS
REPATRIATION	
Transport costs for a repatriation:	
<ul> <li>to your specified country of nationality as given on your application form, or your specified country of residence, and</li> <li>the return journey to the place you were transferred from when:</li> <li>this is authorised in advance by Bupa Global</li> </ul>	
The costs <b>we</b> pay for the return journey will be either:	
<ul> <li>the reasonable cost of the return journey by land or sea, or</li> <li>the cost of an economy class air ticket whichever is the lesser amount</li> </ul>	Paid in full
<b>We</b> do not pay any other costs related to the repatriation such as travel costs or hotel accommodation.	
In some cases, it may be more appropriate for $you$ to travel to the airport by taxi, than other means of transport, such as an ambulance. In these cases, and if approved in advance, $we$ will pay for taxi fares.	
In some cases <b>you</b> may request a medical repatriation when contacting <b>Bupa Global</b> for authorisation, but this may not be medically appropriate. In these cases, <b>we</b> will first evacuate <b>you</b> to the nearest appropriate place where <b>treatment</b> is available. Once <b>you</b> have been stabilised, <b>we</b> may then repatriate <b>you</b> to <b>your specified country of nationality</b> or <b>your specified country of residence</b> .	
TRAVEL COST FOR AN ACCOMPANYING PERSON	
Reasonable travel costs for a close relative (spouse/partner, parent, child, brother or sister) to accompany <b>you</b> if there is a reasonable need for <b>you</b> to be accompanied. By 'reasonable need' <b>we</b> mean that <b>you</b> need someone to accompany <b>you</b> for one of the following reasons:	
<ul> <li>you need assistance to board or disembark from transport</li> <li>you need to be transferred over a long distance (over at least 1000 miles or 1600 KM)</li> <li>there is no medical escort</li> <li>in the case of serious acute illness</li> </ul>	
The accompanying person may travel in a different class from the person receiving <b>treatment</b> depending on medical requirements.	Paid in full
Reasonable travel costs for the return journey to the place <b>you</b> were transferred from when this is authorised in advance by <b>Bupa Global</b> .	
The costs <b>we</b> pay for the return journey will be either:	
<ul> <li>the reasonable cost of the return journey by land or sea, or</li> <li>the cost of an economy air ticket whichever is the lesser amount</li> </ul>	
We do not pay for someone to travel with you when the evacuation is for you to receive out-patient treatment.	
TRAVEL COST FOR THE TRANSFER OF CHILDREN	
Reasonable travel costs for children to be transferred with $you$ in the event of an evacuation or repatriation, provided they are under the age of 18 when:	
<ul> <li>it is medically necessary for you as their parent or guardian to be evacuated or repatriated</li> <li>your spouse, partner, or other joint guardian is accompanying you, and</li> <li>they would otherwise be left without a parent or guardian</li> </ul>	Paid in full

BENEFIT AND EXPLANATION	LIMITS
COMPASSIONATE VISIT TRANSPORT COSTS AND COMPASSIONATE VISIT LIVING ALLOWANCE	
The cost of economy class travel costs for a close relative (spouse/partner, parent, child, brother or sister) who is in another country to visit when <b>you</b> have a sudden accident or illness and are going to be hospitalised for at least five days or <b>you</b> have received a short-term terminal prognosis. This includes economy class costs of <b>your</b> relative's return journey to their home country. This benefit is only paid when authorised in advance by <b>Bupa Global</b> .  For:	Visit and return: 5 trips per lifetime GBP 1,000, EUR 1,250 or USD 1,700 per trip
<ul> <li>a maximum of five trips per lifetime</li> <li>only when authorised in advance by Bupa Global</li> </ul>	Visit living allowance: GBP 100, EUR 120 or
Costs towards living expenses for <b>your</b> relative:	USD 170 per day
<ul> <li>following a covered compassionate visit only, and</li> <li>for up to 10 days while away from their usual specified country of residence</li> </ul>	Up to 10 days each <b>policy</b> year
This benefit is not paid when either an evacuation or repatriation has taken place. In the event of an evacuation or repatriation taking place during a compassionate visit, no more benefits as described in benefit section 'Travel cost for an accompanying person', 'Travel cost for the transfer of children' or 'Living allowance' will be payable.	
LIVING ALLOWANCE	
Costs towards living expenses for a relative (spouse/partner, parent, child, brother or sister) who is authorised to travel with <b>you</b> :	10 days each <b>policy year</b>
<ul> <li>following an evacuation, and</li> <li>for up to 10 days, or your date of discharge whichever is the earlier, while away from their usual specified country of residence</li> </ul>	up to GBP 100, EUR 120 or USD 170 per day
We do not pay for someone to travel with you when evacuation is for out-patient treatment only.	
LOCAL AIR AMBULANCE:	
<ul> <li>from the location of an accident to a hospital, or</li> <li>for a transfer from one hospital to another</li> </ul>	
When a local air ambulance is:	
<ul> <li>medically necessary</li> <li>used for short distances of up to 100 miles/160 KM, and</li> <li>related to treatment that is covered that you need to receive in hospital</li> </ul>	
A local air ambulance may not always be available in cases where the local situation makes it impossible, unreasonably dangerous or impractical to enter the area, for example from an oil rig or within a war zone. <b>We</b> do not pay for mountain rescue.	Paid in full
LOCAL ROAD AMBULANCE:	
<ul> <li>from the location of an accident to a hospital</li> <li>for a transfer from one hospital to another, or</li> <li>from your home to the hospital</li> </ul>	
When a local road ambulance is:	
<ul> <li>medically necessary, and</li> <li>related to treatment that is covered that you need to receive in hospital</li> </ul>	

BENEFIT AND EXPLANATION	LIMITS
REPATRIATION OF MORTAL REMAINS	
Reasonable costs for the transportation of <b>your</b> body or cremated mortal remains to <b>your</b> home country or to <b>your specified country of residence</b> :	
<ul> <li>in the event of your death while you are away from home, and</li> <li>depending on airline requirements and restrictions</li> </ul>	Paid in full
<b>We</b> will only pay statutory arrangements, such as cremation and an urn or embalming and a zinc coffin, if this is needed by the airline authorities to carry out the transportation.	
<b>We</b> do not pay for any other costs related to the burial or cremation, the cost of burial caskets or the transport costs for someone to collect or accompany <b>your</b> mortal remains.	

## YOUR EXCLUSIONS

In the 'General exclusions' section below, **we** list specific **treatments**, conditions and situations that **we** do not cover as part of **your health plan**. As well as these general exclusions, **you** may have personal exclusions or restrictions that apply to **your health plan**, as shown on **your** insurance certificate.

#### Do you have cover for pre-existing conditions?

When you applied for your health plan you were asked to provide all information about any disease, illness or injury for which you received medication, advice or treatment, or you had experienced symptoms before you became a customer - we call these pre-existing conditions.

Our medical team reviewed your medical history to decide the terms on which we offered you this health plan. We may have offered to cover any pre-existing conditions, possibly for an extra premium, or decided to exclude specific pre-existing conditions or apply other restrictions to your health plan. If we have applied any personal exclusion or other restrictions to your health plan, this will be shown on your insurance certificate. This means we will not cover costs for treatment of this pre-existing condition, related symptoms, or any condition that results from or is related to this pre-existing condition. Also we will not cover any pre-existing conditions that you did not disclose in your application.

If we have not applied a personal exclusion or restriction to your insurance certificate, this means that any pre-existing conditions that you told us about in your application are covered under your health plan.

#### General exclusions

The exclusions in this section apply as well as and alongside any personal exclusions and restrictions explained above.

For all exclusions in this section, and for any personal exclusions or restrictions shown on **your** insurance certificate, **we** do not pay for conditions which are directly related to:

- excluded conditions or **treatments**
- extra or increased costs arising from excluded conditions or treatments
- complications arising from excluded conditions or treatments

Our global health plans are non-U.S. insurance products and accordingly are not designed to meet the requirements of the U.S. Patient Protection and Affordable Care Act (the Affordable Care Act). Our plans may not qualify as minimum essential coverage or meet the requirements of the individual mandate for the purposes of the Affordable Care Act, and **we** are unable to provide tax reporting on behalf of those U.S. taxpayers and other persons who may be named on it. The provisions of the Affordable Care Act are complex and whether or not you or your dependants are affected by its requirements will depend on a number of factors. You should consult an independent professional financial or tax advisor for advice. For customers whose coverage is provided under a group health plan, you should speak to your health plan administrator for more information.

Please note that, should **you** choose to have **treatment** or services with a **benefit provider** who is not part of **network**, **we** will only cover costs that are **Reasonable** and **Customary**. Other rules may apply in respect of **covered benefits** received from an 'out-of-**network**' **benefit provider** in certain specific countries.

GENERAL EXCLUSIONS	
Administration / registration fees	Administration and/or registration fees (unless <b>we</b> , at <b>our</b> reasonable discretion, agree that such fees are proper and usual accepted practice in the relevant country).
Advance payments / deposits	Advance payments and/or deposits towards the costs of any <b>covered benefits</b> .
Artificial life maintenance	We will not pay for artificial life maintenance for more than 90 days - including mechanical ventilation, where such treatment will not or is not expected to result in your recovery or restore you to your previous state of health. Example: We will not pay for artificial life maintenance when you are unable to feed and breathe independently and require percutaneous endoscopic gastrostomy (PEG) or nasal feeding for a period of more than 90 days.

Birth control	Contraception, sterilisation, vasectomy, termination of pregnancy (unless there is a threat to the mother's health), family planning, such as meeting <b>your doctor</b> to discuss becoming pregnant or contraception. <b>We</b> will not pay for a pregnancy or HCG test if this is carried out solely to determine if <b>you</b> are pregnant or not.
Chinese medicine	Any of the following traditional Chinese medicines: cordyceps; ganoderma; antler; cubilose; donkey-hide gelatin; hippocampus; ginseng; red ginseng; American Ginseng; Radix Ginseng Silvestris; antelope horn powder; placenta hominis; Agaricus blazei murill; musk; and pearl powder, rhinoceros horn and substances from Asian Elephant, Sun Bear, and Tiger or other endangered species.
Conflict and disaster	<b>We</b> shall not be liable for any claims which concern, are due to or are incurred as a result of <b>treatment</b> for sickness or injuries directly or indirectly caused by <b>you</b> putting yourself in danger by entering a known area of conflict (as listed below) and/or if <b>you</b> were an active participant or <b>you</b> have displayed a blatant disregard for <b>your</b> personal safety in a known area of conflict:
	<ul> <li>nuclear or chemical contamination</li> <li>war, invasion, acts of a foreign enemy</li> <li>civil war, rebellion, revolution, insurrection</li> <li>terrorist acts</li> <li>military or usurped power</li> <li>martial law</li> <li>civil commotion, riots, or the acts of any lawfully constituted authority</li> <li>hostilities, army, naval or air services operations whether war has been declared or not</li> </ul>
Convalescence and admission for treatment that could take place as a day-case or out-patient, general care, or staying in hospital for	<ul> <li>convalescence, pain management, supervision, or</li> <li>receiving only general nursing care, or</li> <li>therapist or complementary therapist services, or</li> <li>domestic/living assistance such as bathing and dressing</li> </ul>
Cosmetic <b>treatment</b>	Non-medically essential surgery and <b>treatment</b> to alter <b>your</b> appearance including abdominoplasty or <b>treatment</b> related to or arising from the removal or addition of non-diseased or surplus or fat tissue is not covered. <b>We</b> do not pay for <b>treatment</b> of keloid scars. <b>We</b> also do not pay for scar revision, even if the scar is causing a functional problem.
Developmental problems	Treatment for, or related to developmental problems, including:  learning difficulties, such as dyslexia developmental problems treated in an educational environment or to support educational development

Experimental or unproven <b>treatment</b>	Clinical tests, <b>treatments</b> , equipment, medicines, devices or procedures that
	are considered to be unproven or investigational with regards to safety and efficacy.
	<ul> <li>We do not pay for any test, treatment, equipment, medicine, device or procedure that is not considered to be in standard clinical use but is (or should, in Bupa's reasonable clinical opinion, be) under investigation in clinical trials with respect to its safety and efficacy.</li> <li>We do not pay for any tests, treatment, equipment, medicine, products or procedures used for purposes other than defined under its licence, unless this has been pre-authorised by Bupa Global in line with its criteria for standard clinical use.</li> </ul>
	Standard clinical use includes:
	<ul> <li>treatment agreed to be "best" or "good practice" in national or international evidence-based (but not consensus-based) guidelines, such as those produced by NICE (National Insitute for Health and Care Excellence) (excluding medicines approved though the UK Cancer Drugs Fund), Royal Colleges or equivalent national specialist bodies in the country of treatment;</li> <li>the conclusions from independent evidence-based health technology assessment or systematic review (e.g. Hayes, CADTH, The Cochrane Collaboration, the NCCN level 1 or Bupa's in-house Clinical Effectiveness team) indicate that the treatment is safe and effective;</li> <li>where the treatment has received full regulatory approval by the licensing authority (e.g. US Food and Drugs Agency (FDA), the European Medicines Agency (EMA), the Saudi Arabia Food and Drug Agency) in the location where the member has requested treatment, and is duly licensed for the condition and patient population being requested (please note - full regulatory approval would require submission of data to the local licensing agency that adequately demonstrated safety and effectiveness in published phase 3 trials); and/or</li> <li>tests, treatments, equipment, medicines, devices or procedures which are mandated to be made available by the local law or regulation of the country in which treatment is requested.</li> </ul>
	Notes:
	<ul> <li>Case studies, case reports, observational studies, editorials, advertorials, letters, conference abstracts and non-peer reviewed published or unpublished studies are not considered appropriate evidence to demonstrate a test, <b>treatment</b>, equipment, medicine, device or procedure should be used in standard clinical use.</li> <li>Where licensing authority approval to market tests, <b>treatment</b>, equipment, medicines, devices or procedures does not, in <b>Bupa</b>'s reasonable clinical opinion, demonstrate safety and efficacy, the criteria for standard clinical use shall prevail.</li> </ul>
Eyesight	<b>Treatment</b> equipment or surgery to correct eyesight, such as laser <b>treatment</b> , refractive keratotomy (RK) and photorefractive keratotomy (PRK).
Genetic testing	Genetic tests, when such tests are performed to determine whether or not <b>you</b> may be genetically likely to develop a medical condition.  Example: <b>We</b> do not pay for tests used to determine whether <b>you</b> may
	develop Alzheimer's disease, when that disease is not present.
Harmful or hazardous use of alcohol, drugs and/or medicines	<ul> <li>directly or indirectly, from the deliberate, reckless (including where you have displayed a blatant disregard for your personal safety or acted in a manner inconsistent with medical advice), harmful and/or hazardous use of any substance including alcohol, drugs and/or medicines; and</li> <li>in any event, from the illegal use of any such substance</li> </ul>

Health hydros, nature cure clinics or any establishment that is not a <b>hospital</b>	<b>Treatment</b> or services received in a health hydro, nature cure clinic, spa, or any similar establishment that is not a <b>hospital</b> .
Illegal activity	<b>We</b> will not pay for <b>treatment</b> which arises, directly or indirectly, as result of <b>your</b> deliberate or reckless participation (whether actual or attempted) in any illegal act, including road traffic offenses.
Infertility treatment	<ul> <li>Treatment to assist reproduction such as:</li> <li>in-vitro fertilisation (IVF)</li> <li>gamete intrafallopian transfer (GIFT)</li> <li>zygote intrafallopian transfer (ZIFT)</li> <li>artificial insemination (AI)</li> <li>prescribed drug treatment</li> <li>embryo transport (from one physical location to another), or</li> <li>donor ovum and/or semen and related costs</li> <li>Note: we pay for reasonable investigations into the causes of infertility if:</li> <li>you had not been aware of any problems before joining, and</li> <li>you have been a member of this plan (or any Bupa administered plan which included cover for this type of investigation) for a continuous period of two years before the investigations start</li> <li>Once the cause is confirmed, we will not pay for any more investigations in the future.</li> </ul>
Mechanical or animal donor organs	Mechanical or animal organs, except where a mechanical appliance is temporarily used to maintain bodily function while awaiting transplant, purchase of a donor organ from any source or harvesting or storage of stem cells when a preventive measure against possible future disease.
Obesity	<b>Treatment</b> for or as a result of obesity such as: slimming aids or drugs, or slimming classes.  Note: <b>We</b> may cover costs associated with obesity surgery as detailed in the 'Table of benefits', depending on <b>Bupa Global's</b> medical <b>policy</b> criteria.
Persistent vegetative state (PVS) and neurological damage	We will not pay for treatment while staying in hospital for more than 90 continuous days for permanent neurological damage or if you are in a persistent vegetative state.
Professional sports activities	<b>Treatments</b> and services arising as a result of <b>professional sports activities</b> , including but not limited to, any form of aerial flight, any kind of power-vehicle race, water sports, horse riding activities, mountaineering activities, violent sports such as judo, boxing, and wrestling, bungee jumping and any other <b>professional sports activities</b> .
Sexual problems	Sexual problems, such as impotence, whatever the cause.
Sleep disorders	<b>Treatment</b> , including sleep studies, for insomnia, sleep apnoea, snoring, or any other sleep-related problem.
Stem cells	Harvesting or storage of stem cells. For example ovum, cord blood or sperm storage.  Note: <b>We</b> pay for bone marrow transplants and peripheral stem cell transplants when carried out as part of the <b>treatment</b> for cancer. This is covered under the cancer <b>treatment</b> benefit.
Surrogacy	<b>Treatment</b> directly related to surrogacy. This applies to <b>you</b> if <b>you</b> act as a surrogate, or to anyone else acting as a surrogate for <b>you</b> .
Temporomandibular joint (TMJ) disorders	Disorders of the Temporomandibular joint (TMJ) and related complications.

Treatment for or related to gender dysphoria	<ul> <li>we do not pay for:         <ul> <li>any surgical treatment (including cosmetic treatment) for or related to gender dysphoria unless:</li> <li>you have lived continuously for at least 12 months in the gender role that is congruent with your gender identity; and</li> <li>we have received referral letters from two independent psychologists and/or psychiatrists detailing your personal and treatment history, progress and eligibility and confirming that such treatment is medically necessary for treating gender dysphoria; and, in any event</li> </ul> </li> <li>any treatment (surgical or non-surgical) for or related to gender dysphoria where such treatment is unlawful and/or gender dysphoria is not a clinically recognised condition in the country of treatment.</li> </ul>
Unrecognised medical practitioner, hospital or healthcare facility	<ul> <li>Treatment provided by a medical practitioner, hospital or healthcare facility which are not recognised by the relevant authorities in the country where the treatment takes place as having specialist knowledge, or expertise in, the treatment of the disease, illness or injury being treated.</li> <li>Self treatment or treatment provided by anyone with the same residence, family members (persons of a family, related to you by blood or by law or otherwise). A full list of the family relationships falling within this definition are available on request.</li> <li>Treatment provided by a medical practitioner, hospital or healthcare facility which are to whom we have sent a written notice that we no longer recognise them for the purposes of our health plans. You can contact us by telephone for details of benefit providers we have sent written notice to or visit Facilities Finder at bupaglobal.com/en/facilities/finder.</li> </ul>

## TERMS AND CONDITIONS

No	CLAUSE
1.	Your policy
1.1	The definitions set out in the "Glossary" in the Guide to <b>your Bupa Global Health Plan</b> apply to these Terms and Conditions and are marked in bold.
1.2	This <b>policy</b> is an insurance contract between <b>you the policyholder</b> and <b>Bupa Global</b> for each <b>policy year</b> . If the <b>policy</b> is renewed a new insurance contract is formed on the same terms as the previous <b>policy year</b> but with a new premium and any amendments <b>we</b> have notified <b>you the policyholder</b> of at the time of <b>renewal</b> .
1.3	No other persons, including any <b>dependants</b> , may enforce any legal rights under this insurance contract. <b>Dependants</b> may use <b>our</b> complaints process set out in clause 15 below.
1.4	This insurance contract is set out in: <ul> <li>these Terms and Conditions;</li> <li>the Guide to your Bupa Global health plan;</li> <li>the information and declarations in your application form; and</li> <li>the insurance certificate.</li> </ul>
1.5	If you the policyholder add dependants to this policy, those dependants will be covered by this policy from the date shown on the updated insurance certificate sent to you the policyholder.
2.	Your cover
2.1	We will pay for the cost of any covered benefits in accordance with the terms of this policy.
2.2	Your health plan may include a mandatory annual deductible, which will be shown in the Guide to your Bupa Global health plan. You may also have an optional annual deductible, if available and selected by you the policyholder in your application form. Your deductibles will be shown on your insurance certificate and your insurance card.  All annual deductibles apply to you the policyholder and each of the dependants separately. You the policyholder and each dependant may have different annual deductible amounts. You will have a new annual
	deductible if this <b>policy</b> renews.  If an annual deductible applies, <b>you</b> must pay the cost of any <b>covered benefits</b> received directly to the provider
	until <b>you</b> have reached the level of <b>your</b> annual deductible.  Costs in excess of the maximums shown in the Guide to <b>your Bupa Global health plan</b> will not count towards <b>your</b> annual deductible.
	The cost of any <b>covered benefits you</b> receive which are covered by <b>your</b> annual deductible (excluding costs in excess of the maximums shown in the Guide to <b>your Bupa Global health plan</b> ), count towards the maximum cover limits shown in the Guide to <b>your Bupa Global health plan</b> .
	Even if the amount <b>you</b> are claiming is less than the amount of <b>your</b> annual deductible, <b>you</b> should still submit a claim to <b>us</b> so <b>we</b> know when <b>you</b> have reached the level of <b>your</b> annual deductible.
	As this is an annual deductible, if <b>your</b> first claim is towards the end of the <b>policy year</b> and <b>your covered benefits</b> continue over <b>your renewal</b> date, the annual deductible is payable separately for the <b>covered benefits</b> received in each <b>policy year</b> .
2.3	Your health plan may include a mandatory co-insurance, which will be shown in the Guide to your Bupa Global health plan. You may also have an optional co-insurance, if available and selected by you the policyholder in your application form. Your co-insurance will be shown on your insurance certificate and your insurance card.
	You must pay for the co-insurance proportion of the cost of any covered benefits to which the co-insurance applies directly to the benefit provider.

No	CLAUSE
2.4	Should <b>we</b> have to, for any reason, pay a <b>benefit provider</b> an amount which is covered by any annual deductible or <b>co-insurance we</b> will then collect payment from <b>you</b> for that amount.
	You authorise us to take this payment from you under the direct debit agreement or credit card authority you have given to us in your application form or as updated.
	If this <b>policy</b> has an annual deductible or <b>co-insurance you</b> must make sure that <b>we</b> always have a valid direct debit agreement or credit card authority that allows <b>us</b> to take payment of any annual deductible or coinsurance <b>we</b> have paid.
	<b>You</b> must update the direct debit agreement or credit card authority <b>you</b> have given to <b>us</b> when necessary or when requested by <b>us</b> . Otherwise it may cause delays in <b>our</b> paying claims. <b>We</b> will not pay claims until <b>we</b> have received any outstanding annual deductible or <b>co-insurance</b> payments.
2.5	You must obtain pre-authorisation for any covered benefits where it is stated that this is needed in the Guide to your Bupa Global health plan.
	Details of how to pre-authorise <b>covered benefits</b> are available in the Guide to <b>your Bupa Global health plan</b> .
2.6	Before <b>we</b> pre-authorise any <b>covered benefits</b> or pay any claim, <b>we</b> are entitled to request more information, such as medical reports, and <b>we</b> may require that <b>you</b> have a medical examination by an independent <b>medical practitioner</b> appointed by <b>us</b> (at <b>our</b> cost) who will then provide <b>us</b> with a medical report.
	If this information is not provided in time once requested this may result in a delay in pre-authorisation and to <b>your</b> claims being paid. If this information is not provided to <b>us</b> at all this may result in <b>your</b> claims not being paid.
2.7	If <b>we</b> make a payment to <b>you</b> for a benefit <b>you</b> are not covered for, it does not mean that <b>we</b> will pay identical or similar costs in the future. Any payment that <b>we</b> may make on this basis will still count towards the overall annual maximum limit that applies to this <b>policy</b> .
3.	Premium and Payment
3.1	<b>You</b> should pay <b>your</b> premiums direct to <b>Bupa Global</b> . If <b>you</b> pay <b>your</b> premiums to anyone else, such as an intermediary, <b>we</b> are not responsible for ensuring those persons pass the premium on to <b>us</b> .
	Premiums are collected by <b>Bupa</b> Insurance Services Limited who act as <b>our</b> intermediary for the purpose of receiving and holding premiums, making claims and refunds. <b>Your</b> premiums are protected by an agreement between <b>us</b> and <b>Bupa</b> Insurance Services Limited. The amount and method of payment is shown in <b>your</b> insurance certificate.
3.2	If <b>we</b> do not receive <b>your</b> premium (or any instalment) or any other payment <b>you</b> owe <b>us</b> under this <b>policy</b> by the due date, <b>we</b> will write to <b>you the policyholder</b> requesting payment by a specific date, which will be not less than 30 days after the date <b>we</b> issue <b>our</b> letter or email to <b>you</b> .
	If <b>we</b> do not receive payment by that date, this <b>policy</b> will be cancelled and all rights under this <b>policy</b> will cease from the original date on which <b>your</b> premium (or the first missed instalment) or other payment should have been received.
	We will not pay any claims until all overdue payments have been paid, unless the reason for non-payment is an error outside of your control, such as a bank error.
3.3	If <b>we</b> incorrectly make any payment to either a <b>benefit provider</b> for <b>treatment</b> or benefits received by <b>you</b> but not covered by this <b>policy</b> , or to <b>you</b> , <b>we</b> may deduct the amount <b>we</b> incorrectly paid from <b>your</b> future claims or seek repayment from <b>you</b> .
4.	Where another person has caused your condition or you hold other insurance cover
4.1	If any person is to blame for any injury, disease, illness, condition or other event where <b>you</b> receive any <b>covered benefits</b> , <b>we</b> may make a claim in <b>your</b> name.
	You must provide us with any assistance we reasonably require to help make such a claim, for example:
	<ul> <li>providing us with any documents or witness statements;</li> <li>signing court documents; and</li> <li>submitting to a medical examination.</li> </ul>
	We may exercise our rights to bring a claim in your name before or after we have made any payment under the policy.
	You must not take any action, settle any claim or otherwise do anything which adversely affects our rights to bring a claim in your name.

No	CLAUSE
4.2	If <b>you</b> have other insurance which also covers <b>your covered benefits you</b> must let <b>us</b> know and provide details of the other insurance company, including on pre-authorisation and when making a claim.
	We will only pay for our share of the cost of any covered benefits.
5.	Making a claim
5.1	We aim to pay the <b>benefit provider</b> directly for any <b>covered benefits</b> covered by this <b>policy</b> whenever possible.
	Otherwise <b>you</b> must pay the <b>benefit provider</b> and then send a completed claim form to <b>us</b> , with copies of all valid invoices, relevant letters and other documents relating to the <b>covered benefits you</b> are claiming for. Where requested, original invoices must be provided to <b>us</b> .
	We are not obliged to pay for any covered benefits if the claim form is received by us more than 2 years after the covered benefits were provided to you, unless there is a good reason why it was not possible for you to make the claim earlier.
	We cannot return any original documents, but we can send you copies if you request.
5.2	Where you have paid the benefit provider and you have made a valid claim, we will pay you the policyholder. We may pay a dependant only where the dependant received the covered benefits, they are over 18 and we have their current bank details.
	We only pay by electronic transfer direct to your bank account or by cheque payable to you.
	<b>We</b> pay the administration costs for making electronic transfers. If <b>your</b> local bank charges <b>you</b> an administration fee, <b>we</b> will refund <b>you</b> on receipt of proof <b>you</b> have paid such fees. All other bank charges or fees, such as currency exchange, are <b>your</b> responsibility, unless <b>you</b> are charged because <b>we</b> made a mistake.
5.3	We will reimburse you in the currency:
	<ul> <li>in which we receive the premium</li> <li>of the invoices you send us, or</li> <li>of your bank account.</li> </ul>
	Sometimes banking rules may not let <b>us</b> pay <b>you</b> in the currency <b>you</b> would like. So, <b>we</b> will pay <b>you</b> in the currency <b>we</b> receive the premium in.
	Very rarely, paying in a certain currency may be illegal or expose <b>us</b> (or the <b>Bupa Group</b> ) to United Nations sanctions. If so:
	<ul> <li>we may not be able to pay you immediately, or</li> <li>will pay you in a currency which we are allowed to and able to.</li> </ul>
	The exchange rate <b>we</b> use will be Reuters closing spot rate set at 16.00 <b>UK</b> time on the <b>UK</b> working day before the invoice date. If there is no invoice date, <b>we</b> will use <b>your treatment</b> date.
5.4	<b>We</b> will not provide cover and <b>we</b> shall not be liable to pay any claim or provide any benefit under this <b>Policy</b> to the extent that such cover, payment of a claim(s) or benefits would:
	<ul> <li>cause us to breach any United Nations resolutions or the trade or economic sanctions, laws or regulations of any jurisdiction to which we are subject (which may include without limitation those of the European Union, United Kingdom and/or United States of America).</li> <li>expose us to the risk of being sanctioned by any relevant authority or competent body; and/or</li> <li>expose us to the risk of being involved in conduct (either directly or indirectly) which any relevant authority or competent body would see as prohibited.</li> </ul>
	Where any resolutions, sanctions, laws or regulations referred to in this clause are, or become, applicable to this <b>Policy</b> , <b>we</b> reserve all of <b>our</b> rights to take all and any such actions believed to be necessary in <b>our</b> absolute discretion, to allow <b>us</b> to continue to be compliant. <b>You</b> acknowledge that this may restrict or delay <b>our</b> obligations under this <b>Policy</b> and <b>we</b> may not be able to pay any claim(s) in the event of a sanctions-related concern.

concern.

No	CLAUSE
6.	Renewal
6.1	We will write to let you know if this policy will renew for the next year in advance of the renewal date.
	Each <b>policy year we</b> may change how <b>we</b> calculate <b>your</b> premiums, how <b>we</b> determine premiums, what <b>you</b> have to pay and the method of payment. <b>We</b> may also change the Guide to <b>your Bupa Global health plan</b> (including which <b>covered benefits</b> are covered and the limits for <b>covered benefits</b> ) and the terms this <b>policy</b> .
	We will issue you a notice in advance of the renewal date, with details of the new premium, any changes to the renewed policy and the reasons for those changes. If you do not want to renew this policy you must contact us within 30 days following the start of the renewed policy.
	Unless <b>you</b> contact <b>us</b> to tell <b>us</b> not to, <b>we</b> will continue to take payment of the new premium using the payment details <b>you</b> have given <b>us</b> .
6.2	<b>We</b> may not renew this <b>policy</b> at <b>our</b> discretion for any reason. If so, <b>we</b> will issue <b>you</b> a notice at least 30 days before the end of the <b>policy year</b> .
6.3	If <b>we</b> decide to renew this <b>policy</b> , <b>we</b> won't add any new personal restrictions or exclusions (those that appear on <b>your</b> insurance certificate) to <b>your</b> renewed <b>policy</b> . However, should <b>you</b> move to a different <b>health plan</b> , <b>we</b> may add new personal restrictions or exclusions.
6.4	Please contact <b>us</b> before <b>your renewal</b> date if <b>you</b> or <b>your dependants</b> have personal exclusion(s) or cover for <b>pre-existing conditions</b> and would like <b>us</b> to review this.
	We may remove your exclusion or the increased premium applied for the pre-existing condition if, in our opinion, no more treatment will be either directly or indirectly needed for the condition, or for any related condition. There are some personal exclusions that, due to their nature, we will not review.
	To carry out a review, <b>we</b> may ask for an up to date medical report from <b>your</b> family <b>doctor</b> or consultant. Any costs incurred in obtaining these details are not covered under <b>your</b> plan and are <b>your</b> responsibility.
7.	Changes to your policy
7.1	Only <b>we</b> and the <b>policyholder</b> can agree to make changes. Changes will take effect only when <b>we</b> confirm them in writing.
7.2	This <b>policy</b> lasts one year:
	<ul> <li>the policyholder can only make changes at renewal</li> <li>any waiting periods would not re-start.</li> </ul>
7.3	We may make changes to the policy before renewal:
	<ul> <li>if laws or regulators say we must, or</li> <li>to improve cover for all members with the same product.</li> </ul>
	If so, <b>we</b> will write to tell <b>you</b> about the changes.
7.4	If <b>we</b> reasonably consider that by continuing this <b>policy we</b> or <b>you</b> may breach any:
	∘ law
	<ul><li>regulation</li><li>code or</li></ul>
	o court order
	we can end the policy immediately.
	This <b>policy</b> does not provide cover if this would expose <b>us</b> (or the <b>Bupa group</b> ) to any:
	<ul> <li>sanction, prohibition or restriction under United Nations resolutions or</li> <li>trade or economic sanctions, laws or regulations of the European Union, UK or U.S.</li> </ul>
7.5	If you ask to add a new dependant to this policy, we will review that person's medical history. We may not agree to add the person to this policy, or we may add special restrictions or exclusions to the cover for that new dependant. We may, at our discretion, agree to provide cover for certain pre-existing conditions of the new dependant. You must pay any additional premium. Children may be added without medical history or additional premium being required where this is provided for (and in accordance with any relevant requirements) in your Guide to your Bupa Global health plan. For certain health plans, we may not be able to add dependants who are over a certain age at the time we receive the request for them to be added to this policy.

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8.	Your country of residence
8.1	You must tell us straight away if you move to a different country or your specified country of residence or specified country of nationality changes.
	This <b>policy</b> will terminate if the law of the country in which <b>you</b> are located, or <b>your</b> country of residence or nationality, or any other law which applies to <b>us</b> or this <b>policy</b> , prohibits the provision of healthcare cover by <b>us</b> to local nationals, residents or citizens.
	Without limitation to the foregoing, we will not be able to renew your health plan at the next policy renewal if you become a permanent resident of the U.S., and, if any other people covered under your policy become a resident of the U.S., we will not be able to renew their cover under their health plan at the next policy renewal date. 'Permanent resident' shall mean a person residing in the U.S. who is a citizen of or who is permitted under applicable laws to live and work, on a permanent basis, in the U.S., and 'U.S.' shall include the Commonwealth of Puerto Rico for this purpose.
8.2	You must tell us straight away if you change your correspondence address or other contact details as we will use the last address and contact details you gave us until you tell us otherwise.
9.	Ending this policy
9.1	The <b>policyholder</b> can at any time:
	<ul> <li>cancel the entire policy, which will end cover for everyone; or</li> <li>cancel cover for a dependant.</li> </ul>
	To do this, please tell <b>us</b> by telephone, email or post.
	The change will take effect 14 days after the <b>policyholder</b> tells <b>us</b> about the change. Please note:
	<ol> <li>we will not back-date the cancellation date and</li> <li>will not pay claims for treatment which takes place after the policy ends.</li> </ol>

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.2	The refund of any premium will depend on the date the <b>policyholder</b> cancels the entire <b>policy</b> or the <b>policy</b> of a <b>dependant</b> . There are two scenarios:
	A. Cancellation within the first 30 days of the <b>policy</b> ; or B. Cancellation after the first 30 days of taking out the <b>policy</b> .
	A. Cancellation within the first 30 days of cover:
	If the <b>policyholder</b> cancels the entire <b>policy</b> :
	<ul> <li>within the first 30 days of cover starting for that policy year, and</li> <li>there have been no claims for treatment which took place in that 30-day period</li> </ul>
	<b>we</b> will refund all premiums paid for that <b>policy year</b> .
	If the <b>policyholder</b> cancels cover for a <b>dependant</b> :
	<ul> <li>within the first 30 days of cover starting for that dependant for that policy year, and</li> <li>there have been no claims for treatment for that dependant which took place in that 30-day period</li> </ul>
	we will refund all premium paid for that dependant for that policy year.
	Important: In either case, where a claim has been made in the first 30 days of cover either by the <b>policyholder</b> or a <b>dependant</b> , <b>we</b> will treat this as acceptance to have a <b>policy</b> with <b>us</b> . This means if <b>you</b> wish to cancel the <b>policy</b> , it will be treated as cancellation taking place after the first 30 days (section B below).
	B. Cancellation after the first 30 days of cover:
	If the <b>policyholder</b> cancels the entire <b>policy</b> :
	<ul> <li>after the first 30 days of cover for that policy year, or</li> <li>there have been claims for treatment which took place in the first 30 days of cover</li> </ul>
	<b>we</b> will cancel the <b>policy</b> 14 days from the date the <b>policyholder</b> asked <b>us</b> (as mentioned in section 9.1 above). And <b>we</b> will refund any premiums already paid for after the 14-day cancellation period.
	For example, if the <b>policyholder</b> cancels the entire <b>policy</b> on 1 March, <b>we</b> will refund any premium paid for 15 March onwards.
	If the <b>policyholder</b> cancels cover for a <b>dependant</b> :
	<ul> <li>after the first 30 days of cover for that policy year, or</li> <li>there have been claims for treatment for that dependant which took place in those first 30 days of cover</li> </ul>
	<b>we</b> will refund any premium already paid for that <b>dependant</b> for after the 14-day cancellation period.
	For example, if the <b>policyholder</b> cancels the cover for a <b>dependant</b> on 1 March, <b>we</b> will refund any premium paid for 15 March onwards.
	<b>We</b> will refund <b>you</b> on the same method <b>you</b> used to pay premium. This means the refund will go back into <b>you</b> bank account, credit card, debit card or via a cheque.
	Please be aware that if <b>you</b> have any outstanding payments with <b>us</b> , <b>we</b> may deduct this from the refund.
	If:
	<ul> <li>a dependant dies – The policyholder should tell us within 30 days.</li> <li>the policyholder dies – Any dependants on the policy, or family members of the policyholder, should tell us within 30 days.</li> </ul>
	After <b>we</b> have been informed of the death, <b>we</b> will end the <b>policy</b> .
	Where the <b>policyholder</b> has died, a <b>dependant</b> aged 18 or over can apply to be the <b>policyholder</b> and can add more <b>dependants</b> to the <b>policy</b> . If there is no new <b>policyholder</b> , the <b>policy</b> will end.
	In either case, where there have been no claims, <b>we</b> will refund the premium for the period after the <b>policy</b> ended
	Our role under this policy and appointment as your intermediary
	Our role under this <b>policy</b> is to provide <b>you</b> with insurance cover and sometimes to make arrangements (on <b>your</b> behalf) for <b>you</b> to receive any <b>covered benefits</b> . It is not <b>our</b> role to provide <b>you</b> with the actual <b>covered benefits</b> .
2	You the policyholder, on behalf of yourself and the dependants, appoint us to act as intermediary for you, to make appointments or arrangements for you to receive covered benefits which you request. We will use reasonable care when acting as your intermediary.

No	CLAUSE	
10.3	<ul> <li>You the policyholder, on behalf of yourself and the dependants, authorise us as your intermediary, if for any reason you are not available to give us instructions with regard to any covered benefits (for example if you are incapacitated), to:</li> <li>take such action as we reasonably believe to be in your best interests (in accordance with the cover you have under this policy);</li> <li>provide any information about you to your benefit provider as we reasonably believe to be appropriate in the circumstances; and/or</li> <li>take instructions from the person we reasonably believe to be the most appropriate person (for example a family member, your treating doctor or your employer).</li> </ul>	
10.4	When acting as your intermediary we may act via our Bupa group of companies and administrators.	
11.	Our liability to you	
11.1	We (and our Bupa group of companies and administrators) shall not be liable to you or anyone else for any loss, damage, illness and/or injury that may occur as a result of your receiving any covered benefits, nor for any action or failure to act of any benefit provider or other person providing you with any covered benefits. You should be able to bring a claim directly against such benefit provider or other person.	
11.2	Your statutory rights are not affected.	
12.	Fraudulent Claims	
12.1	In this clause 12, where <b>we</b> refer to ' <b>you</b> ' or ' <b>you the policyholder</b> ' this includes anyone acting on <b>your</b> behalf, where <b>we</b> refer to ' <b>dependant</b> ' this includes anyone acting on behalf of any <b>dependant</b> .	
12.2	<ul> <li>You the policyholder and any dependant must not:</li> <li>make a fraudulent or exaggerated or falsely stated claim under this policy;</li> <li>send us fake or forged documents or other false evidence, or make a false statement in support of a claim(s); and/or</li> <li>provide us with information which you the policyholder or any dependant knows would otherwise allow us to refuse to pay a claim(s) under this policy; and/or</li> <li>refuse to cooperate or fail to provide information/documents reasonably requested by us to validate your claim(s), whether outstanding or paid (including but not limited to proof of payment, medical reports and original invoices).</li> </ul>	
12.3	In the event of failure to comply with clause 12.2 above, we may:  • refuse to pay the whole of the claim and any other claim(s) submitted since the date of that claim; and/or  • recover any payments we have already made in respect of the claim and/or other claim(s) submitted since that claim.  In addition, if you the policyholder breach clause 12.2 then we will let you, the policyholder, know that this policy has terminated from the date of the breach of clause 12.2, and not refund any premium for the policy.  If only a particular dependant has breached clause 12.2 then we will let you, the policyholder, know that the cover under this policy for that particular dependant has terminated from the date of the breach of clause 12.2 above, and not refund any premium for that cover under the policy.	
13.	Provision of accurate and complete information	
13.1	In this clause 13, where <b>we</b> refer to ' <b>you</b> ' or ' <b>you the policyholder</b> ' this includes anyone acting on <b>your</b> behalf, where <b>we</b> refer to any ' <b>dependant</b> ' this includes anyone acting on behalf of any <b>dependant</b> .	

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No	CLAUSE
13.2	You and any dependant must take reasonable care to make sure that all information provided to us is accurate and complete, at the time you take out this plan, and at each renewal and variation of this plan. You and any dependant must also tell us if any of the answers to the questions in the application form change prior to this plan starting. Otherwise, the following apply with effect from the date the plan was taken out, renewed or varied (depending on when we were provided with inaccurate or incomplete information).
	A. <b>We</b> may treat this plan as if it had not existed if <b>you</b> deliberately or recklessly give <b>us</b> inaccurate or incomplete information.
	B. Where <b>you</b> negligently or carelessly give <b>us</b> inaccurate or incomplete information, or where A. applies but <b>we</b> choose not to rely on <b>our</b> rights under A, <b>we</b> may treat the plan and any claims in a way which reflects what <b>we</b> would have done if <b>we</b> had been provided with accurate and complete information, as follows:
	<ul> <li>if we would have refused to cover you at all, we may treat this plan as if it had not existed;</li> <li>if we would have provided you with cover on different terms, then we may apply those different terms to this plan. This means a claim will only be paid if it is covered by and/or if you have complied with such different terms - for example your plan may contain new personal restrictions or exclusions; and/or</li> <li>if we would have charged you a higher premium, we may reduce the amount payable on any claim by comparing the higher premium to the original premium. For example, we will only pay half of a claim, if we would have charged double the premium.</li> </ul>
13.3	Where it is a <b>dependant</b> (or <b>you</b> on their behalf) who has provided incomplete or inaccurate information, the same rules apply but only to that part of the plan which applies to the <b>dependant</b> , or to claims made by that <b>dependant</b> .
	The same rules apply if someone else provides <b>us</b> with information on <b>your</b> behalf or any <b>dependant's</b> behalf.
14.	Data Processing Notice
14.1	Please see <b>Bupa Global's</b> Privacy Notice.
15.	Complaints
15.1	How can I make a complaint?
	o call <b>us</b> : +44 (0) 1273 323 563
	email: info@bupaglobal.com
	<ul> <li>email: info@bupaglobal.com</li> <li>write to: Bupa Global, Victory House, Trafalgar Place, Brighton, BN1 4FY, UK.</li> </ul>
	<ul> <li>email: info@bupaglobal.com</li> <li>write to: Bupa Global, Victory House, Trafalgar Place, Brighton, BN1 4FY, UK.</li> <li>You can also ask for a copy of our complaints process.</li> </ul>
15.2	<ul> <li>email: info@bupaglobal.com</li> <li>write to: Bupa Global, Victory House, Trafalgar Place, Brighton, BN1 4FY, UK.</li> </ul>
15.2	<ul> <li>email: info@bupaglobal.com</li> <li>write to: Bupa Global, Victory House, Trafalgar Place, Brighton, BN1 4FY, UK.</li> <li>You can also ask for a copy of our complaints process.</li> <li>If we can't settle your complaint within eight weeks or you don't agree with our final decision, you may be able</li> </ul>
15.2	<ul> <li>email: info@bupaglobal.com</li> <li>write to: Bupa Global, Victory House, Trafalgar Place, Brighton, BN1 4FY, UK.</li> <li>You can also ask for a copy of our complaints process.</li> <li>If we can't settle your complaint within eight weeks or you don't agree with our final decision, you may be able to refer it to the Financial Services and Pensions Ombudsman:</li> <li>write to: Financial Services and Pensions Ombudsman, Lincoln House, Lincoln Place, Dublin 2, D02 VH29</li> <li>call them: +353 1 567 7000</li> </ul>
15.2	<ul> <li>email: info@bupaglobal.com</li> <li>write to: Bupa Global, Victory House, Trafalgar Place, Brighton, BN1 4FY, UK.</li> <li>You can also ask for a copy of our complaints process.</li> <li>If we can't settle your complaint within eight weeks or you don't agree with our final decision, you may be able to refer it to the Financial Services and Pensions Ombudsman:</li> <li>write to: Financial Services and Pensions Ombudsman, Lincoln House, Lincoln Place, Dublin 2, D02 VH29</li> <li>call them: +353 1 567 7000</li> <li>email them: info@fspo.ie</li> </ul>
	<ul> <li>email: info@bupaglobal.com</li> <li>write to: Bupa Global, Victory House, Trafalgar Place, Brighton, BN1 4FY, UK.</li> <li>You can also ask for a copy of our complaints process.</li> <li>If we can't settle your complaint within eight weeks or you don't agree with our final decision, you may be able to refer it to the Financial Services and Pensions Ombudsman:</li> <li>write to: Financial Services and Pensions Ombudsman, Lincoln House, Lincoln Place, Dublin 2, D02 VH29</li> <li>call them: +353 1 567 7000</li> <li>email them: info@fspo.ie</li> <li>For more details go to: www.fspo.ie</li> </ul>

### PRIVACY NOTICE

We are committed to protecting your privacy when dealing with your personal information. This privacy notice provides an overview of the information we collect about you and how we use and protect it. It also provides information about your rights.

The information **we** process about **you**, and **our** reasons for processing it, depends on the products and services **you** use. **You** can find more details in **our** full privacy notice available at: www.bupaglobal.com/privacypolicy. If **you** do not have access to the internet and would like a paper copy of the full privacy notice, or if **you** have any questions about how **we** handle **your** information, please contact the **Bupa Global** service team on +44 (0) 1273 323 563. Alternatively **you** can email or write to the team via info@bupaglobal.com or **Bupa Global**, Victory House, Trafalgar Place, Brighton BN1 4FY, **United Kingdom**.

Last updated: May 2023

Information about Bupa Global

- 1. What this privacy notice covers
- 2. How we collect personal information
- 3. Categories of personal information
- 4. What **we** use personal information for and **our** legal reasons for doing so
- 5. Profiling and automated decision making
- 6. Sharing **your** information
- 7. International transfers
- 8. How long **we** keep **your** personal information
- 9. **Your** rights
- 10.Data protection contacts

#### Information about Bupa Global

In this privacy notice, "we" "us" and "our" mean the Bupa companies trading as Bupa Global. For details of these companies, visit www.bupaglobal.com/legal-notices

The **Bupa** companies that process **your** information will depend on which of **our** products and services **you** ask **us** about, buy or use. For **our** insurance policies, **your** information will be processed by the insurer and the lead administrator of **your policy** who may share it with other **Bupa** companies as set out in the 'Sharing **your** information section'. Please refer to **your policy** documentation for confirmation of the insurer and lead administrator.

#### 1. What this privacy notice covers

This privacy notice applies to anyone who interacts with **us** about **our** products and services ("**you**", "**your**"), in any way (for example email, website, phone, app and so on).

#### 2. How we collect personal information

We collect personal information from you and from other organisations (for example those acting on your behalf, like brokers, healthcare providers and so on). If you give us information about other people, you must make sure that they have seen a copy of this privacy notice and are comfortable with you giving us their information.

#### 3. Categories of personal information

We process the following categories of personal information about you and, if it applies, your dependants. This is standard personal information (for example information we use to contact you, identify you or manage our relationship with you), special categories of information (for example health information, information about race, ethnic origin and religion that allows us to tailor your care), and information about any criminal convictions and offences (we may get this information when carrying out anti-fraud or anti-money-laundering checks or other background screening activity).

## 4. What we use personal information for and our legal reasons for doing so

We process your personal information for the purposes set out in **our** full privacy notice, including to deal with **our** relationship with **you** (including for claims and complaints handling), for research and analysis, to monitor our expectations of performance (including of health providers relevant to you) and to protect our rights, property, or safety, or that of **our** customers, or others. The legal reason we process personal information depends on what category of personal information **we** process. **We** normally process standard personal information on the basis that it is necessary so we can perform a contract, for our or others' legitimate interests or it is needed or allowed by law. We process special categories of information because it is necessary for an insurance purpose, because **we** have **your** permission or as described in **our** full privacy notice. **We** may process information about **your** criminal convictions and offences (if any) if this is necessary to prevent or detect a crime.

## 5. Profiling and automated decision making

Like many businesses, **we** sometimes use automation to provide **you** with a quicker, better, more consistent and fair service, as well as with marketing information **we** think will interest **you** (including discounts on **our** products and services). This may involve evaluating information about **you** and, in limited cases, using technology to provide **you** with automatic responses or decisions. **You** can read more about this in **our** full privacy notice. **You** have the right to object to direct marketing and profiling relating to direct

marketing. **You** may also have rights to object to other types of profiling and automated decision-making.

#### 6. Sharing your information

We share your information within the Bupa group of companies, with relevant policyholders (including your employer if you are covered under a group scheme), with funders who arrange services on your behalf, those acting on your behalf (for example brokers and other intermediaries) and with others who help us provide services to you (for example healthcare providers) or who we need information from to handle or check claims or entitlements (for example professional associations). We also share your information in line with the law. You can read more about what information may be shared in what circumstances in our full privacy notice.

#### 7. International transfers

We work with companies that we partner with, or that provide services to us (such as healthcare providers, other Bupa companies and IT providers) that are located in, or run their services from, countries across the world. As a result, we transfer your personal information to different countries including transfers from within the UK to outside the UK, and from within the EEA (the EU member states plus Norway, Liechtenstein and Iceland) to outside the EEA, for the purposes set out in this privacy notice. We take steps to make sure that when we transfer your personal information to another country, appropriate protection is in place, in line with global data protection laws.

### 8. How long we keep your personal information

**We** keep **your** personal information in line with periods **we** work out using the criteria shown in the full privacy notice.

#### 9. Your rights

You have rights to have access to your information and to ask us to correct, erase and restrict use of your information. You also have rights to object to your information being used, to ask us to transfer information you have made available to us, to withdraw your permission for us to use your information and to ask us not to make automated decisions which produce legal effects concerning you or significantly affect you. Please contact us if you would like to exercise any of your rights.

#### 10. Data protection contacts

If **you** have any questions, comments, complaints or suggestions about this notice, or any other concerns about the way in which **we** process information about **you**, please contact **us** at info@bupaglobal.com. **You** can also use this address to contact **our** Data Protection Officer.

**You** also have the right to make a complaint to **your** local privacy supervisory authority. **We** are regulated by the Data Protection Commissioner (www.dataprotection.ie) who can be contacted at, 21 Fitzwilliam Square South, Dublin 2, D02 RD28, Ireland. Tel +353 (0)761 104 800 or +353 (0)57 868 4800.

### **GLOSSARY**

Active treatment	<b>Treatment</b> from a <b>medical practitioner</b> of a disease, illness or injury that leads to <b>your</b> recovery, conservation of <b>your</b> condition or to restore <b>you</b> to <b>your</b> previous state of health as quickly as possible.
Artificial life maintenance	Any medical procedure, technique, medication or intervention delivered to a patient in order to prolong life.
Advanced therapy medicinal products (ATMPs)	<b>Treatments</b> that are based on genes, tissues or cells, for example Chimeric Antigen Receptor (CAR) T-cell <b>treatment</b> .
Assisted Reproduction Technologies	Technologies including but not limited to in-vitro fertilisation (IVF) with or without intra-cytoplasmic sperm injection (ICSI) gamete intra-fallopian transfer (GIFT), zygote intra-fallopian transfer (ZIFT), egg donation and intra-uterine insemination (IUI) with ovulation induction.
Benefit provider	The <b>recognised medical practitioner</b> , <b>hospital</b> or clinic, or any other service provider, which provides <b>you</b> with any <b>covered benefits</b> .
Birthing centre	A medical facility often associated with a <b>hospital</b> that is designed to provide a homelike setting during childbirth.
Blue Cross Blue Shield Association / Blue Cross Blue Shield Global / BCBSA	The Blue Cross and Blue Shield Association is a national federation of 36 independent, community-based and locally-operated Blue Cross and Blue Shield companies. Blue Cross Blue Shield Global is a brand owned by Blue Cross Blue Shield Association.
Bupa	The British United Provident Association Limited, a <b>UK</b> limited liability company limited by guarantee, registered in England and Wales with company number 00432511, with registered office at <b>Bupa</b> ,1 Angel Court, London, EC2R 7HJ, England.
Bupa Global, we, us, our	<b>Bupa Global</b> Designated Activity Company or any other insurance subsidiary or insurance partner of the British United Provident Association Limited.
Bupa Group	Bupa Global, Bupa Insurance Services Limited and all other companies in the Bupa Group, and those companies which provide any administration of this policy on behalf of Bupa Global.
Co-insurance	The percentage <b>you</b> have to pay towards those <b>covered benefits</b> to which <b>coinsurance</b> applies, as indicated in <b>your</b> membership certificate and membership guide.
Complementary therapist	Such as an acupuncturist, homeopath, reflexologist, naturopath or Chinese medicine practitioner who is fully trained and legally qualified and permitted to practise by the relevant authorities in the country in which the <b>treatment</b> is received.
Covered benefits	The <b>treatment</b> and benefits shown as covered in the Guide to <b>your Bupa Global health plan</b> .
Day-patient	Treatment which for medical reasons requires you to stay in a bed in hospital during the day only. We do not require you to occupy a bed for day-patient mental health treatment.

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Dental practitioner	<ul> <li>A person who:         <ul> <li>is legally qualified to practice dentistry,</li> <li>is recognised by the relevant authorities in the country in which the treatment takes place as having a specialised qualification following attendance at a recognised dental school, and</li> <li>is permitted to practice dentistry by the relevant authorities in the country where the dental treatment takes place</li> </ul> </li> <li>Examples of a specialised qualification in the field of dentistry may include (but are not limited to) periodontics or paediatric dentistry.</li> </ul>
Dependants	Any other people covered by this <b>policy</b> , as named on the insurance certificate.
Diagnostic tests	Investigations, such as X-rays or blood tests, to find the cause of <b>your</b> symptoms.
Dietician	Practitioners must be fully trained and legally qualified and permitted to practice by the relevant authorities in the country where the <b>treatment</b> is received.
Doctor	A person who: is legally qualified in medical practice following attendance at a recognised medical school to provide medical <b>treatment</b> , does not need a <b>specialist's</b> training, and is licensed to practise medicine in the country where the <b>treatment</b> is received. By recognised medical school <b>we</b> mean a medical school which is listed in the World Directory of Medical Schools as published from time to time by the World Health Organisation.
Emergency	A serious medical condition or symptoms resulting from a disease, illness or injury which arises suddenly and, in the judgment of a reasonable person, requires immediate <b>treatment</b> , generally within 24 hours of onset, and which would otherwise put <b>your</b> health at risk.
Europe	All EU countries, plus <b>United Kingdom</b> ( <b>UK</b> ), Norway, Iceland, Liechtenstein, Switzerland, Andorra, Isle of Man, Channel Islands, Monaco, San Marino, Turkey and the Vatican
Family Members	Persons of a family relationship (related to <b>you</b> by blood or by law or otherwise). A full list of the family relationships falling within this definition is available on request.
Guide to your Elite Global health plan	The booklet entitled "Guide to your Elite Global health plan" for the health plan which is stated to apply to you on your insurance certificate. This sets out which treatments and benefits are included under and any exclusions that apply to this policy. Where you the policyholder have a different health plan to the dependants, a different "Guide to your Bupa Global health plan" will apply to each of you.
Health plan	Any insurance plans made available by <b>Bupa Global</b> from time to time.
Hospital	A centre of <b>treatment</b> which is registered, or recognised under the local country's laws, as existing primarily for carrying out major <b>surgical operations</b> , or providing <b>treatment</b> which only <b>specialists</b> can provide.
In-patient	<b>Treatment</b> which for medical reasons normally means that <b>you</b> have to stay in <b>hospital</b> bed overnight or longer.
Intensive care	Intensive care includes; High Dependency Unit (HDU): a unit that provides a higher level of medical care and monitoring, for example in single organ system failure. Intensive Therapy Unit/Intensive Care Unit (ITU/ICU): a unit that provides the highest level of care, for example in multi-organ failure or in case of intubated mechanical ventilation. Coronary Care Unit (CCU): a unit that provides a higher level of cardiac monitoring. Special care baby unit: a unit that provides the highest level of care for babies.

Medical practitioner	A specialist, doctor, psychologist, psychotherapist, physiotherapist, osteopath, chiropractor, dietician, speech therapist, complementary therapist or therapist who provides active treatment of a known condition.
Medically necessary:	treatment, medical service or prescribed drugs/medication which is: (a) consistent with the diagnosis and medical treatment for the condition; (b) consistent with generally accepted standards of medical practice; (c) necessary for such a diagnosis or treatment; (d) not being undertaken primarily for the convenience of the member or the treating medical practitioner
Mental health treatment	Treatment of mental conditions, including eating disorders.
Network	Hospitals, pharmacies or similar facilities, or Medical practitioner's that have an agreement in effect with Bupa Global or a service partner to provide you with covered treatment.
Out-patient	<b>Treatment</b> given at a <b>hospital</b> , consulting room, <b>doctor's</b> office or <b>out-patient</b> clinic where <b>you</b> do not stay overnight or as a <b>day-patient</b> to receive <b>treatment</b> .
Ovulation induction treatment	<b>Treatment</b> including medication to stimulate production of follicles in the ovary including but not limited to clomiphene and gonadotrophin therapy.
Persistent vegetative state:	A state of profound unconsciousness, with no sign of awareness or a functioning mind, even if the person can open their eyes and breathe unaided, and the person does not respond to stimuli such as calling their name, or touching. The state must have remained for at least four weeks with no sign of improvement, when all reasonable attempts have been made to alleviate this condition.
Pharmacy	A facility where prescribed drugs are prepared or sold.
Physiotherapists, osteopaths and chiropractors	Practitioners must be fully trained and legally qualified and permitted to practise by the relevant authorities in the country where the <b>treatment</b> is received.
Policy	<b>Your</b> contract of insurance with <b>Bupa Global</b> as described in Clause 1 of the Terms and Conditions.
Policy year	The 12 month period for which this <b>policy</b> is effective, as first shown on <b>your</b> insurance certificate and, if this <b>policy</b> is renewed, each 12 month period which follows the <b>renewal</b> date.
Policyholder	The main applicant set out in the application form and who will be the first person named on the insurance certificate.
Pre-existing condition	<ul> <li>Any medical condition declared in your application for cover which has been noted on your membership certificate as a 'personal exclusion' or covered preexisting condition.</li> <li>Any medical condition declared in your application for cover which has been accepted with no 'personal exclusion' or underwriting loading applied</li> <li>Any disease illness or injury for which you received medication, advice or treatment, or you had experienced symptoms of whether the condition was diagnosed or not, prior to becoming a member which was not disclosed on your application for cover</li> <li>Where we have accepted your transfer to this plan from another insurance product on a continuous cover basis, the above reference to 'application for cover' shall mean your original application for cover under that previous insurance product.</li> </ul>

Professional Sports Activities	<b>Professional Sports Activities</b> is any sport the member/ affiliates takes part in and is compensated for, whether when participating in training practice or in competitive practice.
Prophylactic surgery	Surgery to remove an organ or gland that shows no signs of disease, in an attempt to prevent development of disease of that organ or gland.
Psychologist and psychotherapist	A person who is legally qualified and is permitted to practice as such in the country where the <b>treatment</b> is received.
Qualified nurse	A nurse whose name is currently on any register or roll of nurses maintained by any statutory nursing registration body in the country where the <b>treatment</b> is received.
Reasonable and Customary	<b>Reasonable and Customary</b> means the 'usual', or 'accepted standard' amount payable for a specific healthcare <b>treatment</b> , procedure or service in a particular geographical region, and provided by <b>benefit providers</b> of comparable quality and experience.
Recognised medical practitioner, hospital or healthcare facility	Any provider who is not an unrecognised medical practitioner, hospital or healthcare facility.
Rehabilitation (Multidisciplinary rehabilitation)	<b>Treatment</b> in the form of a combination of therapies such as physical, occupational and speech therapy aimed at restoring full function after an acute event such as a stroke.
Renewal	Each anniversary of the date <b>you</b> joined the <b>health plan</b> .
Serious acute illness	A medical condition, or symptoms resulting from a disease, illness or injury which arises suddenly and in the reasonable opinion of the attending <b>specialist</b> and <b>our</b> medical consultants, requires immediate <b>treatment</b> , generally within 24 hours of onset, and which would otherwise put <b>your</b> health at serious risk.
Service partner	A company or organisation that provides services on behalf of <b>Bupa Global</b> . These services may include pre-authorisation of cover and location of local medical facilities.
Specialist	A surgeon, anaesthetist or <b>specialist</b> who: is legally qualified to practise medicine or surgery following attendance at a recognised medical school, is recognised by the relevant authorities in the country in which the <b>treatment</b> is received as having specialised qualification in the field of, or expertise in, the <b>treatment</b> of the disease, illness or injury being treated. By 'recognised medical school' <b>we</b> mean a medical school which is listed in the World Directory of Medical Schools, as published from time to time by the World Health Organisation.
Specified country of nationality	The country of nationality specified by <b>you</b> in <b>your</b> application form or as advised to <b>us</b> in writing, which ever is the later.
Specified country of residence	The country of residence specified by <b>you</b> in <b>your</b> application and shown in <b>your</b> insurance certificate, or as advised to <b>us</b> in writing, whichever is the later. The country <b>you</b> specify must be the country in which the relevant authorities (such as tax authorities) believe <b>you</b> to be resident for the duration of the <b>policy</b> .
Speech therapist	Practitioners must be fully trained and legally qualified and permitted to practice by the relevant authorities in the country where the <b>treatment</b> is received.
Surgical operation	A medical procedure that involves the use of instruments or equipment.
Therapists	An occupational <b>therapist</b> or orthoptist, who is legally qualified and is permitted to practise as such in the country where the <b>treatment</b> is received.

Treatment	Surgical or medical services (including <b>diagnostic tests</b> ) that are needed to diagnose, relieve or cure disease, illness or injury.
UK	Great Britain and Northern Ireland.
Unrecognised medical practitioner, provider or facility	<ul> <li>Treatment provided by a medical practitioner, hospital or healthcare facility which are not recognised by the relevant authorities in the country where the treatment takes place as having specialist knowledge, or expertise in, the treatment of the disease, illness or injury being treated.</li> <li>Self treatment or treatment provided by anyone with the same residence, Family Members (persons of a family, related to you by blood or by law or otherwise). A full list of the family relationships falling within this definition are available on request.</li> <li>Treatment provided by a medical practitioner, hospital or healthcare facility which are to whom we have sent a written notice that we no longer recognise them for the purposes of our health plans. You can contact us by telephone for details of benefit providers we have sent written notice to or visit Facilities Finder at bupaglobal.com/en/facilities/finder</li> </ul>
We/us/our	Bupa Global
You the policyholder	Just the <b>policyholder</b> .
You/your	The <b>policyholder</b> and/or any <b>dependants</b> .

#### General services:

+44 (0) 1273 323 563

#### Medical related enquiries:

+44 (0) 1273 333 911

**Your** calls may be recorded or monitored.

#### Bupa Global offers you:

Global medical plans for individuals and groups
Assistance, repatriation and evacuation cover
24-hour multi-lingual helpline

bupaglobal.com

For services in the U.S.

#### Blue Cross Blue Shield Global

US Service Center Palmetto Bay Village Center 17901 Old Cutler Road, Suite #400 Palmetto Bay, FL 33157

info@bupaglobalaccess.com +1 786-257-4741

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**Bupa Global** DAC, trading as **Bupa Global**, is regulated by the Central Bank of Ireland.

Global Virtual Care, **Bupa** Lifeworks and Second Medical Opinion are not regulated by the Central Bank of Ireland.